



North Dakota Long Term Care Association  
Board Meeting Minutes  
Monday, Sept. 22, 2025  
2:30pm – 4:30pm  
Holiday Inn, Fargo, ND

**1. Call to Order**

Chair, Amy Kreidt, called the board meeting of the North Dakota Long Term Care Association Board to order at 2:51pm on Monday, September 22, 2025.

**Welcome & Introductions –**

**2. Roll Call**

Rick Regner, Secretary/Treasurer took roll call. We have a quorum.

**Members Present:**

Amy Kreidt  
Tim Kennedy  
Richard Regner  
Joyce Linnerud Fowler  
Jac McTaggart  
Belinda Moen  
Blake Kragnes  
Kaylene Kitelinger  
Brittany Ness

**Virtual:** Tonie Stoen

**Others Present:**

Nikki Wegner, NDLTCA President  
Erica Cermak, VP of Government Affairs  
Peggy Krikava, Education Director  
Vanessa Raile, Emergency Preparedness  
Reier Thompson, Chair NDLTC-PAC  
Stacy Irej, Office Manager  
Anne Stoll, Eide Bailly

**3. Call for other business-none**

**4. Antitrust and Conflict of Interest Policy-Amy**

Amy asked all present to read the Antitrust and Conflict of Interest Policy.

No questions or comments regarding policy were asked.

**5. Approval of July 22, 2025 MINUTES**

**MOTION TO ACCEPT THE MINUTES BY KAYLENE KITELINGER /2ND BY TIM KENNEDY. 100% YEAS. 0 NAYS. MOTION CARRIED.**

**6. 990 Report of the Association – Anne Stoll, Eide Bailly, LLP**

Anne reviewed the Association 990 and there were no issues. Mentioned a change coming in 2026 that the 1099 will increase from \$600 to \$2000.

**MOTION TO ACCEPT THE 2024 ASSOCIATION 990 PREPARED BY EIDE BAILLY BY BLAKE KRAGNES/2<sup>nd</sup> BY KAYLENE KITELINGER. 100% YEAS. 0 NAYS. MOTION CARRIED.**

**7. Association Financials – Stacy Irely**

**Income:**

- Investment Income See Investment Chart. Investments performed very well, the gain on investments was a positive \$145,188 for year to date as compared to gain of \$96,198 through June.
- Education Income: The income exceeding budget is related to timing of education income compared to budget.
- Association: The income variance to budget is related to timing of dues received compared to budget.
- When you extrapolate out the annual dues as deferred the amount is slightly below budget.

**Expense:**

- Education Expense Timing differences.
- Payroll Expense It is \$103,725 over 2024 due to new position and pay increases.
- Contracted Services Eide Bailly payments of \$18,690 for projects and presentations.
- Shelly Legislative payment portion was \$59,850.
- Legislative Expense 2024 is a non-legislative year.

**Balance Sheet:**

- ICS accounts decreased \$76,093 over the eight months.
- Investments increased \$164,631 over the eight months of the total \$82,387 over the last two months.
- Assets increased \$98,183 year to date.

**MOTION TO ACCEPT THE FINANCIALS BY RICK REGNER /2ND BY BELINDA MOEN. 100% YEAS. 0 NAYS. MOTION CARRIED.**

**8. Association Report-Nikki Wegner**

**a. Elections/Re-elections – Nikki  
Officers and Directors At Large Elections at September Membership Meeting**

- Board Chair (Amy Kreidt is currently serving in this seat)
- Vice Chair (Tim Kennedy)

- Hospital-Attached At Large (Jac McTaggart)
- Nursing Facility Director At Large (Stephanie Edland)
- Assisted Living At Large (Joyce Linnerud-Fowler)
- Basic Care At Large (Kiara Tuchscherer)

**The following Regional Director seats are also up for election/re-election however elections will take place at regional meetings:**

- Region I: Belinda Moen is currently serving in this seat. Meeting will be held Oct. 15 at Trinity Homes in Minot at 1 pm CT,
- Region III: Blake Kragnes, Oct. 2 at St. Luke's in Dickinson at 11 am M), and
- Region V: Tonie Stoen, Oct. 16 via TEAMS at 1 pm CT.

Rick will run the election for Board Chair and Vice Chair. If not a 2<sup>nd</sup> nominee, we will do a voice vote at the membership meeting.

**b. By-Laws vote** – Stephanie Edland will call for the vote at the membership meeting.

**c. Wage Index Survey** – The wage index is low in ND, would like to compare to other state to see why they are higher than us. Eide Bailly estimates it will cost \$100K to do a study.

**d. OIG -how frequently and what procedure are facilities checking employees on the OIG.**  
– Recent concerns brings up a reminder that there is an expectation that we are checking frequently if employees are on this list. There is a company that will check for \$40/month, Verify Comply, runs all of your staff through.

**e. Elison Assisted Living past due and potentially uncollectable** – bought by Edgewood and had not paid their Annual Membership fee of \$1,623.45 that was prorated.

**f. Membership agreement – adding code of conduct** - We will not add the code of conduct to the membership agreement as the code of conduct has more to do with events.

**g. Potential workforce partnerships**  
University of Mary – scholarships and expanding pathways.

**At 3:40pm, the Board went into Executive Session.**

**The board returned into regular session at 3:54 pm.**

## **9. Committees' Actions Updates**

- a. Regulatory Committee – Jac McTaggart–**
- NF Rate setting
  - BC Rate Setting
  - Medical Services
  - License Fees – Lodging
  - License Fees – Food Establishments
  - Committee Transformation & Diversion

- HCBS
- Rental Assistance

**b. Workforce Committee - Blake Kragnes**

- CareerView XR – VR headsets for all members, still going back & forth on this. ND 1<sup>st</sup> state to have in Elementary Schools.
- People Worth Caring About – contract is finalized. Filming in May after convention. 11 days of filming, we will meet with the director to see what to choose.

**c. LTC Infrastructure Committee – Amy** – helped provided insights and recommendations to Kylee with BND how money is allocated. 7 applicants total, 3 applicants recommended for a total of \$15 million.

**d. New Builds Ad Hoc Committee – Nikki** – We’ve been meeting with LeeAnn Thiel, 3 meetings to negotiate to add common additives to RSM means to calculation. Common additives are not included currently. So far negotiations are going well.

**e. NFIP Ad Hoc Committee – Nikki** - Stakeholder workgroups addressing tier placement, quality measures, and Immediate Jeopardy (IJ) penalties. Exploring data-driven changes to better incentivize quality improvement and address Tier 4 facilities. Preparing for follow-up discussions with Sarah Berreth and DHHS on potential reforms.

**f. AL/ARC/BC Ad Hoc Committee - Nikki** - We had our first kick off meeting. Next up is licensure. Copresentation with Jill from NCAL and HHS Health Facilities to crosswalk AL and BC licensure and regulations.

**10. VP of Government Affairs Report-Erica Cermak**

- ND Government Efficiency Taskforce
- Rural Health Transformation Fund and \$75 million Oz announcement
- DOJ Comment Submission

**11. Education Director Report –Peggy Krikava**

- Education Financial Report
  - Convention = \$40,3443, (2024=\$40,613, 2023=\$43,323 & 2022= \$36,784)
  - Summer Admin = \$4,521 (2024=\$9,835, 2023=\$13,449 & 2022 = \$3,599)
  - Fall Conference = not completed yet. (2024=\$71,548, 2023=\$14,758, 22=\$38,259)
  - Webinars = \$5,191 (2024=\$8,874, 2023=\$20,765 & 2022 = \$11,710)
  - Quality Awards =not complete yet (2024=\$4,285, 2023=\$2,518)
  - RAC-CT = **-\$2,691** but will be up over **-\$4,000** once all expenses are entered (2024=\$4,885, 2023=\$8,205 & 2022 = \$5,554)
- Fall Conference
  - 351 (2024=365, 2023=354, 2022=368). Surveyors are out at three separate facilities so had some registrations that needed to be cancelled and refunded.

- Tuesday night is the Expo. We have 30 out of the 37 sponsors attending. Please be sure to stop each of the booths and thank them for their sponsorship. There are two drink tickets in your packets to use at the expo.
- PAC event Wednesday night.
- Sponsorship Program
  - Currently: 37 Sponsors (7 platinum, 11 gold, 19 gold) = \$204,500 (Budget 7 Platinum, 11 Gold, 16 Bronze = \$198,500)
  - \$6,000 more**
    - \*NEW SPONSORS
      - EI Medical Waste
      - Flint Healthcare
      - Christensen Group
- Upcoming Trainings
  - Frontline Caregiver Training
    - October 14 – Bismarck
    - October 15 – Fargo
  - Basic Care Bootcamp – November 13, Bismarck
- New education/workshops coming
  - LTC Managers Bootcamp – May 5, 2026, Bismarck Pre-Convention
  - Administrator’s 101

**12. Emergency Preparedness Update-Vanessa Raile**

- MOA through Docusign
- Life Safety Bootcamp – Nov. 5 & 6
- Life Safety Code – Ken Daily had good info to share
- Facility visits were done in August – 178 facilities, 138 locations in 3 years.

**13. Distinguished Service Award – Nikki** – Start thinking for the December Board meeting. We don’t have to have one. Doesn’t have to be a member. One name mentioned was Randy Peterson.

**14. Allan B. Engen Nursing Scholarships – Nikki** – Giving out 6 scholarships this year. We had 35 applicants, about 5 were missing information. Judges are meeting on Friday and we will announce the next week.

**15. ND LTC-PAC – Chair Reier Thompson**

- PAC Account has \$40,693.83
- Event tomorrow – Dueling Pianos

**16. 2026 Association Proposed Budget – Rick** – Went over highlights. Conservative numbers with adding Home Care.

**MOTION TO APPROVE THE 2026 BUDGET BY BLAKE KRAGNES/2<sup>nd</sup> BY JAC MCTAGGART. 100% YEAS. 0 NAYS. MOTION CARRIED.**

**17. President Evaluation – Amy**

**At 4:25pm, the Board went into Executive Session and President's performance review was completed. The board resumed meeting at 4:40pm.**

Discussion with board members to review Nikki's evaluation as a group and feedback provided to Nikki. Results average 4.7/5.

**18. Other Business**

**19. Meeting adjourned at 5:03pm**

Respectfully submitted,

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Richard Regner, Secretary/Treasurer