

North Dakota Long Term Care Association
Membership Meeting Minutes
Tuesday, May 6, 2025, 10:45am-12:45pm CST
Radisson Hotel, Bismarck, ND

1. Call to Order

Amy Kreidt, Chair, called the membership meeting to order 10:50am.

2. Invocation by Reier Thompson.

3. Roll Call

Richard Regner, Secretary/Treasure, reported a quorum with 68 members present (for the meeting.

4. Welcome and Introduction of New Members

- Nikki welcomed Andrew Cotant

5. Call for Other Business

Amy Kreidt called for other business, there was none.

6. Antitrust & Conflict of Interest Policy

Amy addressed the antitrust and conflict of interest policy.

7. January 28, 2025 Minutes

MOTION TO APPROVE THE JANUARY 28, 2025 MEMBERSHIP MINUTES BY REIER THOMSON/2ND BY BELINDA MOEN. 100% YEAS. 0 NAYS. MOTION CARRIED.

8. Legislative Wrap-Up and Discussion Panel – Guest Speakers Representative Jon Nelson and Senator Dick Dever

- Medicaid – anyone who qualifies, gets it. It is the biggest part of the Human Service budget, 1/3 of that goes to LTC
- Behavior Health brought some questions. Uncertainty from the state that we could refine for next session. Start in different regions with a population of specialized care.
- Changes in revenue have a significant impact on the budget. General consensus was that the state has endless money.
- State Hospital

- How they felt about constituents contacting them? They do not like getting the same copy and paste message 1000 times a day. They want to hear from YOU, with your name and facility. A personal touch is appreciated. Most important to testify are those that it affects and are directly involved. Nikki & Erica are strong advocates with their secret weapon, Shelly. They were there and were heard & seen.
- Term Limits – How can the Association prepare? There will be 8 new members in the HR section. Educate Legislators who serve in your districts. Experience matters and we will have little of that in HR section. With the 5 in HR, 2 of those will be around to manage the budget one more time. We will see more change than we are ready for.
- 80 Legislative days every 2 years – we have to live with that impact.

9. 2025 Frank L. Wedge Distribution

- Met on Friday, May 2, 2025 to pick the 2025 Frank Wedge Memorial Fund recipients
- We had \$190,000 to give out – so 19 facilities will receive \$10,000 each
- We used an online wheel spinner to chose the 2025 recipients. See handout included.

10. Community Service Awards

- We give out awards when a facility hits milestones of every 5 years.
- Gaylin Schmidt with Maple View also gave out his own special awards to Lana Charvat for all the work she did to help during legislative session.

11. Emergency Preparedness

- EOP Comprehensive Review Program – Funding grant terminated on 3/25/25
 - No new funding acquired at this time
 - Juli Sickler Division director of PHEP and HPP programs for ND HHS has asked the regional EPR directors to do this project for facilities that were approved for this grant funded opportunity. They would only do the Emergency Preparedness portion of the program. Life Safety and CMS E-tags would not be included. She was to get the items that they would cover to me by 5/2. I have not yet seen her proposal. There would be no charge for their service.
 - Nikki and I are meeting with Tim Wiedrich to determine if there may be funding from HPP grant through a share program with Hospital association who uses Derek Hanson yearly for the hospitals to have this program
- I will be visiting facilities again this summer
 - Complete an SNF that I have not visited in 2023 or 2024

- Visited any Stand Alone Basic Care facility that was not visited in 2024
- Visit stand alone Assisted Living facilities
- I hope to finish facility visits this summer.
- There are 5 EP Sessions/Life Safety sessions at the NDLTCA Annual Spring Convention.
 - **Emergency Preparedness Workshop (Session #1)** – Writing a tabletop/full scale exercise, learning to facilitate the exercise and completing the AAR/IP (After Action Report/Improvement plan) – Sherry Adams, EPR for Southwestern Health Unit and Duane Ell, EP Trainer for the ND HHS, and EPRs from other regions: Doug Murphy, Ben and Lorie, Zach Bruins, Crystalynn Kuntz, Brianna -
 - **ReadyOp Overview and ReadyOp Forms Resident Tracking (Sessions #9 & #23)** – Duane Ell, EPR Trainer for ND HHS
 - **Life Safety Code – Documentation for Inspection, Testing and Maintenance (Session #38)** – Kenn Daily
 - **Emergency Preparedness for Dining – Emergency Preparedness for water, food and sustenance (Session #46)** – Kenn Daily
 - We have good registration numbers planning to attend the sessions
- I plan to send out a survey on what you would like assistance with regarding EP. This will be going out soon.

12. Convention Update

- Thank you to the Convention Committee, facilities that allow their staff to be part of the committee, NDLTCA staff and all of you for attending.
- 735 registered - a little more than last year (691)
- Registration is open today from 2:00-5:00 p.m. We encourage you to pick up your name badge and packet tonight to beat the Wednesday morning rush.
- **Room change**: Session 10 is now in Prairie Rose 102 and session 13 is now in Prairie Rose 103. Convention booklet and schedule at a glance are wrong but the app and posters are correct.
- **Parking**
 - Galleria Parking Lot/Radisson Hotel Parking.
If you parked in this lot, pick up a ticket voucher from Stacy before you leave that will be used to pay the parking fee. You will need to first insert the ticket you got when you entered and then insert the voucher ticket from

Stacy. If the exit bar is open, you can just go through and exit. No need to turn in tickets.

- Sanford Ramp (Sixth and Thayer – west of Sanford)
- You will get a ticket when you enter the ramp. Take the ticket to Radisson Hotel reception desk and get stamped. When you leave the ramp, you will present the stamped ticket to the attendee.
- Parkade Ramp (6th and Broadway)
You will get a ticket when you enter the ramp. You will then take the ticket to the Radisson reception desk and get another ticket that you will use to get out of the ramp without paying. You will need to insert both tickets when you leave.
- DO NOT PARK IN THE SANFORD PATIENT PARKING LOTS
- If you would rather not mess with the parking ramps, you can park in the Bismarck Event Center parking lot and walk up to the Radisson
- **Scanning:** Be sure you get your name badge scanned at each session you attend.
- **COA:** will be available as soon as the conference is over. You will go out to the online website, enter your last name and registration number and then click on the COA you need to print. If you do not know your registration number, there will be a link on the sign-in page that will take you to a list with everyone's name and registration number so you can look it up.
- **Handouts** are online and will be available for one month following the convention. See page 5 of your booklet for website and login information.
- **Evaluations** see page 6 of your book.
 - One is for session evaluations which can be completed after each session.
 - Another is for Overall Convention Evaluation which can be completed at any time during the Convention or after
- **Opening Keynote** will be at 3:15 p.m. on Wednesday. We will recognize our board members and our sponsors at the beginning of the opening keynote.
- **Breakfast and lunch** will be available at the Expo on Wednesday and then will be in Hall B Thursday and Friday.
- **Expo** is Wednesday from 7:00 a.m. – 1:30 p.m. Please be sure to stop by and thank our sponsors for their support as you go through the Expo. We could not do what we do without their support.

- **Gala Social and Dinner** Wednesday evening. The social starts at 6:00 p.m. and dinner and awards will be at 6:30 p.m. This will be at Sixteen03 Main Events (1603 Main Ave) Be sure to stop by the Gala dinner table and pick up your ticket and table assignment.
- **Fun Run** Thursday at 5:30 p.m. there will be the Fun Run for Nurse Scholarship at the Sertoma Park shelter #7. If you would like to registration or donate, please stop by NDLTCA Fun Run booth that will be set up by the NDLTCA Registration desk inside the expo.
- **Theme Hospitality and Dance** Thursday evening there is the Theme Hospitalities and Dance here at the Radisson. Hospitality suites will be in the conference room behind/backside this room starting at 7:00 p.m. until 8:30 p.m. The dance will be in this room starting at 8:30 p.m. The hospitality suites will close at 8:30 p.m. and guests will be asked to move to the dance where there will be cash bars set up in the ballroom lobby just outside of this room. ***Wrist Bands are required and can be picked up that evening when you arrive.***
- Cherished Hopes Raffle and Bucket Draw will be set up in the lobby. Be sure to buy tickets.

13. 2024 Year End Financials by Brad DeJong

- 2024 Audit was approved by the Board
- Assets – cash balance is up. We had a strong year.

MOTION TO APPROVE THE APPROVE THE 2024 AUDIT BY ROBERT SHECKLER/2ND BY JAC MCTAGGART. 100% YEAS. 0 NAYS. MOTION CARRIED.

14. NDLTC-PAC Update by Reier Thompson, Chair

- We currently have \$37,000 in our PAC account
- If you have not already done so, please become a PAC member
- Events coming up...
 - Taste of Bismarck – tonight. We have about 100 registered. There will also be a virtual 50/50 raffle.
 - Summer Administrators – Golf, painting, Shrimp boil by Chef Kennedy
 - Fall – not positive yet. Looking at Piano again.

15. Other Business - none

Meeting adjourned at 12:24pm.