

**North Dakota Long Term Care Association**  
**Membership Meeting Minutes**  
**Tuesday, January 28, 2025, 2:00pm-4:00pm CST**  
**Sixteen03 Main Events, Bismarck, ND**

**1. Call to Order**

Amy Kreidt, Chair, called the membership meeting to order 2:03pm.

**2. Roll Call**

Richard Regner, Secretary/Treasure, reported a quorum with 75 members present for the meeting.

**3. Call for Other Business**

Amy Kreidt called for other business, there was none.

**4. Antitrust & Conflict of Interest Policy**

Amy addressed the antitrust and conflict of interest policy.

**5. September 24, 2024 Minutes**

**MOTION TO APPROVE THE DECEMBER 11, 2024 MEMBERSHIP MINUTES BY RICK REGNER/2ND BY DEB FRASER. 100% YEAS. 0 NAYS. MOTION CARRIED.**

**6. Legislative Update**

- Propose new motions for BC and Adult Residential  
Board approved – BC change to 4% 7.1.25 and 3% 7.1.26 - **MOTION to approve Jac McTaggart/Garth Rydland.**  
Board approved – Adult Residential – specialized BC for dementia and TBI. Updated motion – 18 facilities not 6, solution is 4% and 3% and reimburse facilities their cost for 2026 and add 5% interest for additional relief and rate recalc in 2027. **MOTION TO APPROVE LANA/TONIE. 100% Yays**
- Behavioral Health Solutions – in NF and BC – no cost to facilities or residents. Bring in additional resources and even current resources. If this happens we will look for more statewide resource.  
**MOTION to approve to continue Brittany/Belinda. 100% Yays**

The dept is in support in behavioral health division. Agreed to talk about collaborative and knows it is a need. Can ask legislators to support. BHS will work with current to help support and train. Providing you with the non-billable services.

Senator Mathern on Behavioral Health – has an idea for 4 centers – private hospitals to take psych patients. Spend millions on state hospital. His idea is to hold back funds to state hospital instead of expanding. He wants regional centers instead of state hospital. He thinks we should ask for lots of funding for 1:1 care. Dr. Yabert has been included and does not have resources for this.

### **7. Advocacy Training**

Talking with your legislators – many are experienced talking to legislators.

Tips in talking – Point out things in F&F.

Start developing relationships with your legislators.

Friendships, not all business.

Focus on your experiences. Have a personal story in mind. Keep it simple.

Be respectful. If legislator has a different idea. We can disagree – just be respectful. It is ok if you do not know the answer to something.

Thank your legislators for coming, for listening, for their support.

### **8. 2024 Database Presentation – Brad DeJong**

- Invest in staff as best we can – contract nursing
- Recalculation of Rates – using most current cost report to recalculate facility specific rate – last years price
- Rebasing Year – Facility specific and also the price limit. 2026 rate we will recalculate for everyone. Costs go down rates go down. Costs go up rates go up. Will also set a new price. Not spending because you can. Cutting costs.

### **9. Emergency Preparedness**

- On 1/7, the ND HHS EPR unit began trainings on the software program that will replace HC Standard Bed Availability, HC Standard Resident Tracking Online & Mobile and Everbridge – Mass Communication. ReadyOP  
Tuesday of each week is a new topic and Thursday of the same week is a repeat of Tuesday's topic. Once all aspects are covered, the following designated training times will be Open Hours for asking questions as you begin using the system. All LTC facilities need to participate in this training. This will be essential to be prepared if an emergency would occur.

The information shared each week is on the NDLTCA website under the main Emergency Preparedness under What's New – ReadyOp. The handouts as well as recordings of the sessions are on the website.

Please reach out to the ND HHS EPR DOC if you do not have your Username and Password or for any other questions on how to operate the system/program. Having all of the three systems in one software program will be very beneficial. The go live date is March 2025.

- To ensure my list of Emergency Preparedness contacts is up to date so that I can create my rosters in ReadyOp, I will be sending out an email to administrators to update their EP lists that should be receiving my emails, meeting invites and information that the state EPR unit sends out. Please have this review of your contacts back to me no later than 2/25/25.
- The Comprehensive Emergency Operation Plan Site Visit Program will be beginning soon. I received the signed contract with UND – Center for Rural Health late Friday. The grant is for \$99,000. This should allow 45 LTC facilities the opportunity to have this site visit at approximately \$2200 each within the next year. This is NOT a Regulatory visit. I am currently working with the contractor, Heartland Consulting – Derek Hanson, on the specifics of the program. I anticipate that it will be an application process through the NDLTCA with scheduling through Heartland. Heartland Consulting will invoice NDLTCA for the visit and we will pay through the grant. This is a great opportunity for a review of your EOP to ensure you are meeting Emergency Preparedness and some Life Safety regulations without the possibility of deficiency and to ensure you are keeping your residents and staff safe! Please watch for the specifics and application deadline information soon!
- SAVE THE DATES: Tuesday, October 28th and Wednesday, October 29th Emergency Preparedness – Life Safety – Environmental Service Bootcamp sponsored by NDLTCA and NDESA at the Hilton Doubletree in Fargo. More information coming soon.
- The BSC Apprenticeship RADaR (registered apprenticeships done Right) has opportunities for LPN and RN programs starting this fall August 2025. Please take a look at the handout in your packet. The Bismarck RN and LPN programs' registration due date is March 5th. The satellite sites have a bit more flexibility with their due date through the summer until the program is full. The RN program is being offered in Harvey and Ashley. The LPN program will be offered in Hazen, Garrison and Hettinger. With the satellite sites alternating each year with the RN and LPN programs. This is a great way to GROW your nurses within your facility! Please reach out to Alex Glatt, Assistant Dean-Nursing Pathways at BSC, alex.a.glatt@bismarckstate.edu, 701-224-5575.

## 10. Workforce Committee Update

- Started the committee in August.
- Bailyn Hildestad and Mandy Robinson are co-chairs.
- Anything you want to see, contact them.
- Opportunities for workforce development, funding, retainment, relocation, immigration, programs, schools, etc.

## 11. Education Director Report

- Education Assistant – Belma Chpeljac (CHS-PAYL-UTS) – February 10 –
  - Bachelor’s Degree (double major in Business Administration and Marketing),
  - National Guard until April 2025,
  - Horizon Financial Bank (Bookkeeper/Marketing Rep)
- 2025 Education
  - Annual Convention – May 6-9, 2025 “Blazin Trails in Quality”
    - Expo Registration is live
    - 10 registrations with a hope for 90 booths. Last year we had 87 booths.
    - Education Registration and brochure will be available by February 14
    - Budgeting for 700 attendees – estimating profit of \$80,000
  - LTC Managers Bootcamp – May 6, 2025, Radisson (Pre-Convention)
    - Anticipating 100 attendees
- Administrator’s Conference – July 22-25, 2025, Walker, MN
- Fall Conference – September 22-26, 2025, Holiday Inn, Fargo
- Proactive Webinar Series (opt out at any time. Need 12 to cover cost)
  - Survey Smart: LTC Deficiency Trends & Solutions – 12 month
  - Reducing Litigation Risk for SNF & AL – 12-month
  - Secrets to Great Department Heads – 8-Weeks (March-May)
  - Capturing Accurate Reimbursement – 6-Weeks (July – Aug)
  - Survey Prep & Post-Survey Elements 8-Weeks (Aug – Oct)
- 2025 Sponsor Program:
  - 8 Platinum, 11 Gold and 11 Bronze = \$187,500
  - Budgeted for 7 Platinum, 11 Gold and 16 Bronze = \$198,000
  - NOTE: 1 Platinum and four Bronze yet to come for an additional \$25,000 (Intercare Recruitment, BEK, Fusion Medical, Medify Air, RTG Medical)
  - Non-renewals: Mutual of America, Interim Healthcare
- 2025 Associate Membership

- Renewals always come in slow until closer to the expo  
35 Renewals (3 Expanded, 31 Regular, 1 Individual)  
Budgeted: 2 Expanded, 63 Regular, 4 Individual)
- Member Only Section
  - New password is NDLTc@2025

#### **12. NDLTc-PAC Update**

- Reier encouraged everyone to become a member of the PAC and to participate in the fundraising events that are put on.
- 2024 we raised \$17,000 from the 3 events and \$10,000 from membership.

#### **13. Other Business**

**Meeting adjourned at 4:08pm.**