



North Dakota Long Term Care Association  
Board Meeting  
Wednesday, January 31, 2024  
10:00am - Noon  
1900 N 11<sup>th</sup> Street Bismarck, ND  
OR  
Virtual

**1. CALL TO ORDER**

Chair, Amy Kriedt, called the meeting of the North Dakota Long Term Care Association Board to order at 10:06am on Wednesday, January 31, 2024.

**2. ROLL CALL**

Richard Regner, Secretary/Treasurer took roll call.

**MEMBERS PRESENT:**

Amy Kreidt	Jill Foertsch (Virtual)
Tim Kennedy (Virtual)	Stephanie Edland (Virtual)
Richard Regner	Jac McTaggart (Virtual)
Kiara Tuchscherer (Virtual)	Trevor Tompkins (Virtual)
Kaylene Kitelinger (Virtual)	Belinda Moen (Virtual)
Blake Kragnes	Tonie Stoen (Virtual)

**OTHERS PRESENT:**

Nikki Wegner, NDLTCA President  
Peggy Krikava, Education Director  
Carol Ternes, Executive Assistant  
Vanessa Raile, Director of Emergency Planning  
Casidie Fladeland, Education Assistant

**3. CALL FOR OTHER BUSINESS**

Amy called for other business and there was none.

**4. ANTITRUST AND CONFLICT OF INTEREST POLICY**

Amy asked all present to read the Antitrust and Conflict of Interest Policy. No questions or comments regarding policy were asked.

**5. STRATEGIC PLANNING**

Nikki discussed bringing back the Strategic Plan. In recent past years, it was not a priority due to the pandemic. Nikki provided an updated Strategic Plan template.

Board discussion held. All indicated it would be a good item and helpful to staff.

Suggestions:

- Get input from members at regional meetings
- Survey members asking them for their ideas of the Association goals
- Separate strategic plan for legislative year verses non legislative year

A facilitator will be brought in to assist with planning at the May meeting. The final report will be presented at the July meeting.

**6. 2023 YEAR END FINANCIALS/ACCOUNTING UPDATE**

Nikki updated the board on our partnership with ND Hospital Association providing accounting services. They started in December and we feel will be a good fit. Year-end financial are “semi” done. Complete financials will be provided to the board by end of February.

**7. BYLAWS UPDATE**

Board reviewed the bylaw changes approved by the Bylaws Committee on January 10, 2024. Several changes were made and updated.

**MOTION: TOMPKINS/KRAGNES MOVED AND SECONDED TO APPROVE BYLAWS WITH CHANGES DISCUSSED  
100% YEAS. 0 NAYS. MOTION CARRIED.**

**8. POLICY UPDATES**

Nikki was given the task to review and update policies. Updated copies provided to the board. Review and discussion held. Several changes were made and updated.

**MOTION: KENNEDY/MOEN MOVED AND SECONDED TO UPDATED POLICIES.  
100% YEAS. 0 NAYS. MOTION CARRIED.**

**9. NF PAYMENT/FUNDING & REIMBURSEMENT COMMITTEE UPDATE**

Amy provided an update on the January 10, 2024 committee meeting to the board.

- Good discussion amongst committee members
- Frequency of rebasing and the effects of the upper payment limit
- DHHS fears if we continue rebasing every two years, will face a UPL. If that is the case, across the board cuts will be implemented.
- Still in discussion phase, no decisions have been made
- LeeAnn to meet with Funding & Reimbursement Committee

**10. RESIDENT ISSUES COMMITTEE UPDATE**

Nikki updated the board on the January 9, 2024 Residential Issue Committee meeting.

- HB 1455, introduced in 2015 was reviewed and suggestions were made for a new bill

- Nikki testified January 30<sup>th</sup> in the Interim Healthcare Committee and provided suggested changes to gauge interest of the committee for the direction of licensure and minimum standards on contract agencies
- Chair Senator Davison asked that we continue discussion inviting other groups to join and bring back to committee in April

**11. SUBSTANCE ABUSE AND LTC AD HOC COMMITTEE UPDATE**

Nikki, interested members, Aging Services, and substance abuse leaders came together for a virtual meeting to discuss issues getting residents treatment. Future discussions will be held to further discuss gaps and potential solutions.

**12. VOTERVOICE**

Nikki informed the board we will be purchasing the VoterVoice platform to assist with the legislative session. Platform is purchased through FiscalNote. The platform will provide many useful features including ease of our members reaching out to legislators. Several other associations use this program. AHCA will provide us with a discount. Platform is compatible with state and federal legislation.

**13. EDUCATION REPORT**

Peggy Krikava, Education Director provided an update.

- Current sponsorship; 7 Platinum, 11, Gold and 15 Bronze for a total of \$194,500
- One gold sponsor and one bronze that have not renewed yet but I anticipate that the gold will renew.
- New sponsors are HTG Architects, Roers, Fusion Workforce Solutions and Pope Design Group.
- Current Associate members, we have 53 members. Typically, members start renewing closer to the Convention so they can get member rates at the expo.
- Convention schedule is coming together and hopefully will have the registration and brochure available mid-March. Casidie will have the expo registration live next week.
- Three webinar series will be hosted this year:
  - Deconstructing Immediate Jeopardy & High Risk Tags
  - Documentation in Depth
  - The Impact of the MDS

**16. EMERGENCY PREPAREDNESS UPDATE**

Vanessa Raile, Director of Emergency Planning, provided an update.

1. HPP Call for LTC – Emergency Preparedness & Response was held yesterday, 1/30 at 11:00 AM.  
 Looking for feedback:  
 We only had 87 participants at the most on the call.  
 I think we can do better.  
 What would be some reasons that staff may not be attending? I send the invite out to 492 individuals from the Emergency Preparedness contact listing  
 Please encourage all your staff that are responsible for Emergency Preparedness.

This is the call that is replacing the weekly, bi-weekly, then monthly call during the pandemic.

The call will focus on Emergency Preparedness & Response but may also include some topics that are at the forefront in other state issues in LTC.

As of yesterday, the state switched from Lifesize platform to Microsoft Teams as their main source of videoconferencing.

Tim Wiedrich did ask for participants to bring topics forward that can be shared through this format.

2. In your packet, the HEPA Grant money reimbursement for HEPA devices, filters, etc that provide clean air for your residents, visiting areas, etc. This is COVID monies that need to be spent. The cut off date for this program is 4/26/24. This reimbursement can be requested from items purchased 1/1/24 – 4/19/24.
3. In your packet, the flyer for the NDLTCA Life Safety Bootcamp for Skilled Nursing and Basic Care Facilities being held Wednesday and Thursday, 4/10 & 4/11 from 9:00 AM – 4:00 PM daily. The seminar/conference is being sponsored by NDESA and NDLTCA. We tried to keep the registrations affordable so that you can send as many as needed to this conference. You will see early bird pricing on the flyer as well as the hotel discounted rate. Registration is open!
4. Yesterday, 1/30, I learned that that Disease Control was awarding more grant monies to the CNA/Support Staff Project Firstline Reservoirs training. This has been a very successful program with 380 one-time awards going to your staff. I have not heard how much money will be awarded, but it will have to be awarded by 5/10/24. We are hoping to be able to offer more nursing scholarships also with the money but are unsure if the nursing schools will have grades by at least the 6<sup>th</sup> of May. More information to Come!

**17. APPROVAL OF THE DECEMBER 13, 2023 MINUTES**

Amy called for approval of the December 13, 2023 minutes.

**MOTION: TOMPKINS/KENNEDY MOVED AND SECONDED TO APPROVE DECEMBER 13, 2023 MINUTES.**

**100% YEAS. 0 NAYS. MOTION CARRIED.**

Meeting adjourned at 12:04pm.

Respectfully submitted,

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Richard Regner, Secretary/Treasurer