



North Dakota Long Term Care Association  
Membership Meeting  
Wednesday, December 14, 2022  
2:00pm – 4:00pm  
Virtual

**1. CALL TO ORDER**

Chair, Cindy Tredwell, called the meeting of the North Dakota Long Term Care Association membership meeting to order at 2:00pm, on Wednesday, December 14, 2022.

**2. ROLL CALL**

Roll call was taken and Carol Ternes, Executive Assistant confirmed there was a quorum.

**3. ANTITRUST AND CONFLICT OF INTEREST POLICY**

Cindy asked all present to read the Antitrust and Conflict of Interest Policy. No questions or comments regarding policy were asked.

**4. CALL FOR OTHER BUSINESS**

Cindy called for other business and there was none.

**5. APPROVAL OF THE SEPTEMBER 13, 2022 MINUTES**

Cindy called for approval of the September 13, 2022 minutes.

**MOTION: DAN KELLY/JILL FOERTSCH MOVED AND SECONDED TO APPROVE THE SEPTEMBER 13, 2022 MEMBERSHIP MINUTES.  
MOTION CARRIED.**

**6. APPOINTMENT OF VICE CHAIR AND HOSPITAL ATTACHED DIRECTOR-AT-LARGE**

Cindy informed members that Pete Antonson, board Vice Chair, and Dan Kelly, board Hospital Attached Director-At-Large, will be retiring at the end of the year. Cindy thanked both Pete and Dan for their time on the board.

After discussion with Amy, Cindy appointed Amy Kreidt as the Vice Chair.

With Amy now as Vice Chair, her previous position as Secretary/Treasurer was vacant. Board members nominated Tim Kennedy and he accepted nomination. Cindy appointed Tim Kennedy Secretary/Treasurer.

Board members recommended Jac McTaggart, Sanford Health Hillsboro Care Center, for the Hospital Attached Director-At-Large. Jac has accepted nomination. Cindy has appointed Jac McTaggart as the Hospital Attached Director-At-Large.

Nursing Facility Director-At-Large position needs to be filled.

**7. UPDATE ON REGION 1, II, IV, VI REGIONAL DIRECTORS**

Cindy introduced the following new/re-elected board members:

Region 1 Director, Belinda Moen, Bethel Lutheran Nursing & Rehabilitation Center, Williston, will replace Rhonda Walter who is retiring at the end of the year.

Region II Director, Trevor Tompkins, was re-elected for a 2<sup>nd</sup> term.

Region IV Director, Elicia Jacobson, was re-elected for a 2<sup>nd</sup> term. Elicia recently accepted a position out of state and is unable to complete her term. Region IV Director position will need to be filled.

Region VI Director, Jill Foertsch, was re-elected for a 2<sup>nd</sup> term.

**8. 2023 NDLTCA BUDGET**

Amy Kreidt, Chair of Budget Committee, reviewed the 2023 budget with members.

- Budget includes a \$15 per bed increase, (members approved increase, 9-13-22)
- Continue Nursing Home Board of Examiners contract
- Continue Emergency Planning grant
- Association has one less part-time staff
- Accounting duties will be contracted with an outside accounting firm
- Change in leadership, new president anticipated to be hired in October

**MOTION: REIER THOMPSON/KAYLEY CARTMILL MOVED AND SECONDED TO APPROVE THE ASSOCIATION 2023 BUDGET. MOTION CARRIED.**

**9. GOVERNOR'S BUDGET – IMPACT ON LONG TERM CARE**

Shelly reviewed the Governor's Budget with members.

- Largest budget ever, \$18.45 billion
- 32.8% of the budget is Health & Human Service Department
- \$167 million to address ND Workforce shortages
- \$76 million for quality childcare program
- \$15 million to enhance home and community based services
- State employees increase of 6% in the first year and 4% in the second year
- State will continue to cover in full family health insurance plan at the increased cost for state employees
- Not much detail known on the DHS budget. Dept of Health and Human Services combined however legislators have requested separate budgets.
- What we do know:
  - \$5.8 billion total budget
  - 25% increase in budget
  - 102 FTE's added

-\$16 million for NF quality program

**10. LEGISLATIVE UPDATE**

Shelly reviewed the Legislative Priorities with members.

Discussion held on the 5 recommendations. Change to recommendation #3 regarding resident refund to private pay. Repeal current century code related to refund of private pay rate.

**MOTION: DAN KELLY/PETE ANTONSON MOVED AND SECONDED APPROVE ALL 5 RECOMMENDATIONS WITH CHANGES TO #3 FROM AMEND TO REPEAL.  
MOTION CARRIED.**

**11. 2023 MEMBERSHIP AGREEMENT**

Shelly thanked all for being members of the Association. 2023 Membership Agreements are included in packet and all encouraged to complete.

**12. CAREGIVER AWARD PROGRAM**

Nominations for caregiver award are being promoted. Nomination forms are included in packet and also on our website. Deadline for nominations is February 3<sup>rd</sup>, 2023.

**13. ALLAN B. ENGEN NURSE SCHOLARSHIP**

Scholarship applications are being accepted for the 2023 distribution. Deadline for completed applications is August 31, 2023. With the State Grant Scholarship 29 scholarships were awarded last cycle. Additional requirement for award winners is to provide proof of completion of Fall Semester.

**14. NEW CAMPAIGN ON COVID RESTRICTIONS**

The first campaign to end restrictions is now over. New campaign hasn't seen as good of a response as the first campaign. We are still advocating for changes to the Covid restrictions. Facilities are encouraged to post new flyer and have staff and residents send letters.

**15. EDUCATION REPORT**

Peggy Krikava, Education Director, provided an update to members.

- 2023 Education
  - Annual Convention - May 2-5, Bismarck "Unmasking Your Potential"
    - Caregiver
    - Volunteer of the Year
    - Host Hotel – Radisson and Ramkota
    - Theme hospitality - Ramkota
  - Administrator's Conference – July 25-28, Walker, MN
  - Fall Conference – Sept 25-28, Fargo
  - Proactive Webinar Series
    - Flyers in your packet
    - 2 12-month series 2 6-week series, 1 8-week series.
      - MDS Mastermind Aug 10-Sept. 28 watch for more info to come

- Quality Awards Workshops – September 12-14
- RAC-CT Training – August 8-10
- Website
  - Miranda has done an outstanding job with this project.
  - On track to launch January 23, 2023 and showcase it on January 31 at board meeting/legislative reception
- ND Board of Examiners
  - Renewals for 2023 are due by December 31.
  - Administrative Rule Changes
    - 20 hours of CE's can come from online approved providers starting in 2023.
  - AIT Program
    - Moving to 1,000 hours with the option for waivers for experience

**16. CHERISHED HOPES**

Region 3 and Region 5 are asked to donate a themed basket for the 2023 Annual Convention bucket draw. Raffle tickets will be sent out to facilities early next year.

**17. NDLTCA-PAC UPDATE**

Reier Thompson, NDLTCA-PAC Committee Chair, provided an update to the Board.

-Current checkbook balance, \$28,964

-In an effort to raise more funds for the PAC, membership rates will increase by \$25 effective February 1<sup>st</sup>, 2023. All members are encouraged to become members of your NDLTCA-PAC.

-Convention Kickoff in May is currently being planned. This is the biggest and fund raising event of the year.

Chair Cindy Tredwell adjourned meeting at 4:00pm.

Respectfully submitted,

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Amy Kreidt, Secretary/Treasurer