



North Dakota Long Term Care Association
Board Meeting
Wednesday December 14, 2022
11:00am – 1:00pm
Virtual

1. CALL TO ORDER

Chair, Cindy Tredwell, called the meeting of the North Dakota Long Term Care Association Board to order at 11:00am on Wednesday December 14, 2022.

2. ROLL CALL

Amy Kreidt, Secretary/Treasurer took roll call.

MEMBERS PRESENT:

Cindy Tredwell	Jill Foertsch
Pete Antonson	Trevor Tompkins
Tim Kennedy	Gerry Leadbetter
Dan Kelly	Amy Kreidt
Nikki Grebel	Kiara Tuchscherer
Elicia Jacobson	Rhonda Walter

OTHERS PRESENT:

Shelly Peterson, NDLTCA President
Peggy Krikava, Education Director
Carol Ternes, Executive Assistant
Mirranda Gross, Education Assistant
Reier Thompson, NDLTCA-PAC Chair
Kaitlyn Green, AIT

3. CALL FOR OTHER BUSINESS

Cindy called for other business and there was none.

4. ANTITRUST AND CONFLICT OF INTEREST POLICY

Cindy asked all present to read the Antitrust and Conflict of Interest Policy. No questions or comments regarding policy were asked.

5. APPROVAL OF THE SEPTEMBER 12, 2022 MINUTES

Cindy called for approval of the September 12, 2022 minutes.

MOTION: KELLY/ANTONSON MOVED AND SECONDED TO APPROVE THE SEPTEMBER 12, 2022 MINUTES.

100% YEAS. 0 NAYS. MOTION CARRIED.

6. APPOINTMENT OF VICE CHAIR & HOSPITAL ATTACHED DIRECTOR-AT-LARGE

Cindy informed the board that Pete Antonson, board Vice Chair, and Dan Kelly, board Hospital Attached Director-At-Large, will be retiring at the end of the year. Cindy thanked both Pete and Dan for their time on the board.

After discussion with Amy, Cindy appointed Amy Kreidt as the Vice Chair.

MOTION: KELLY/JACOBSON MOVED AND SECONDED TO APPROVE AMY KREIT AS NDLTCA BOARD VICE CHAIR.

100% YEAS. 0 NAYS. MOTION CARRIED.

Cindy asked board members for recommendation for Hospital Attached Director-At-Large. Dan Kelly recommended Jac McTaggart, Sanford Health Hillsboro Care Center.

MOTION: KELLY/ANTONSON MOVED AND SECONDED TO APPROVE JAC MCTAGGART AS NDLTCA BOARD HOSPITAL ATACHED DIRECTOR-AT-LARGE.

100% YEAS. 0 NAYS. MOTION CARRIED.

Discussion held on open position of Secretary/Treasurer now that Amy has moved to Vice Chair. Tim Kennedy was nominated and Cindy accepted his nomination for Secretary/Treasurer. Board Nursing Facility Director-At-Large position will need to be filled.

7. INTRODUCTION NEW/RE-ELECTED BOARD MEMBES

Cindy introduced the following new/re-elected board members:

Region 1 Director, Belinda Moen, Bethel Lutheran Nursing & Rehabilitation Center, Williston, will replace Rhonda Walter who is retiring at the end of the year.

Region II Director, Trevor Tompkins, was re-elected for a 2nd term.

Region IV Director, Elicia Jacobson, was re-elected for a 2nd term. Elicia recently accepted a position out of state and is unable to complete her term. Region IV Director position will need to be filled.

Region VI Director, Jill Foertsch, was re-elected for a 2nd term.

8. 2022 YEAR TO DATE FINANCIALS

Shelly discussed the year-to-date financials.

- Year-To-Date net loss of \$76,000
- 2022 Budget projected a loss of \$109,000
- Awaiting Eide Bailly and Clifton Larson invoice for Wage Index Study.

Shelly updated the board on Edgewood facilities membership. Edgewood requested their 2023 dues stay at the 2022 rates. Board feels they cannot make an exception for 1 facility. It is anticipated that Edgewood will not renew membership.

9. NDLTCA 2023 BUDGET

Amy Kreidt, Chair of Budget Committee, reviewed the 2023 budget with members.

- Budget includes a \$15 per bed increase
- Continue Nursing Home Board of Examiners contract
- Continue Emergency Planning grant
- Association has one less part-time staff
- Accounting duties will be contracted with an outside accounting firm
- Change in leadership, new president anticipated to be hired in October

MOTION: FOERTSCH /KENNEDY MOVED AND SECONDED TO APPROVE THE 2023 PROPOSED ASSOCIATION BUDGET. 100% YEAS. 0 NAYS. MOTION CARRIED.

10. GOVERNOR’S BUDGET

Shelly reviewed the Governor’s Budget.

- State employee salary/benefit proposal:
 - \$90 million in targeted equity funding based.
 - Increases of 6% in the first year and 4% in the second year
 - State will continue to cover a full family health insurance plan at the increased cost
- \$167 million to address ND Workforce shortages
- Not much detail known on the DHS budget. Dept of Health and Human Services combined however legislators have requested separate budgets.
- What we do know:
 - \$5.8 billion total budget
 - 25% increase in budget
 - 102 FTE’s added
 - \$16 million for NF quality program

11. LEGISLATIVE STRATEGY

Shelly encouraged member to “tell your story”. Visit with legislators, get to know the 41 new legislators. All members are encouraged to attend the Legislative Reception on January 31.

12. LEGISLATIVE RECEPTION AND MEMBERSHIP MEETING

Save the Date handout included in board packet. All are encouraged to attend the events on Tuesday, January 31, 2023 at the Ramada Bismarck. Membership meeting will be held 2:00pm – 4:00pm. Legislative Reception 5:30pm – 7:30pm. This will be a great

opportunity to meet with legislators and tell your story.

13. LEGISLATIVE PRIORITIES

Board reviewed the five additional recommendations from the legislative committee. Approved all with change to #3 regarding resident refunds.

MOTION: KENNEDY/FOERTSCH MOVED AND SECONDED TO APPROVE THE FIVE RECOMMENDED PRIORITIES BY THE LEGISLATIVE COMMITTEE WITH CHANGE TO RECOMMENDATION 3. 100% YEAS. 0 NAYS. MOTION CARRIED

14. 2023 BOARD AND MEMBERSHIP MEETING DATES

Handout with 2023 meeting dates is included in board packet.

15. NEW CAMPAIGN ON COVID RESTRICTIONS

The first campaign to end restrictions is now over. New campaign hasn't been seen as good of a response as the first campaign. We are still advocating for changes to the Covid restrictions.

16. DISTINGUISHED SERVICE AWARD

Cindy Tredwell announced that board unanimously voted to nominate Shelly with the Distinguished Service Award for 2023.

17. SUCCESSION OF PRESIDENT TIMELINE FOLLOW-UP

Board members reviewed the updated Executive Search handout. Page 9 update to the timeline regarding the orientation period. Job Posting will start in February and the interview process will begin in June. Search committee will include Cindy, Nikki, Amy, Rick, and Trevor. Interview process will also include Shelly.

18. EDUCATION REPORT

Peggy Krikava, Education Director, provided an update to the board.

- 2022 Education Financials
 - Ended with a net revenue of just under \$100,000
- 2023 Education
 - Annual Convention - May 2-5, Bismarck "Unmasking Your Potential"
 - Administrator's Conference – July 25-28, Walker, MN
 - Fall Conference – Sept 25-28, Fargo
 - Proactive Webinar Series
 - Flyer in your packet
 - 2 12-month series 2 6-week series, 1 8-week series.
 - We can opt-out of any series with a week's notice without penalty or fees if we do not have enough participation to cover cost.
- 2023 Sponsor Program:
 - Sponsorship fees increased by \$1,000. No opposition at this point.
 - Platinum \$9,000, Gold \$6,500, Bronze \$4,000
 - Budgeted for 4 Platinum, 13 Gold and 15 Bronze
 - Renewals

- 7 Platinum (2 new = Northland Pace and Maxon Nursing and Essity moved up)
 - 5 Gold
 - 8 Bronze
- 2023 Associate Membership (Mirranda)
 - Membership increased by \$50
 - Budgeted for 8 Individual, 63 Regular, 8 Expanded
 - Renewals
- Website
 - Mirranda has done an outstanding job with this project.
 - On track to launch January 23, 2023 and showcase it on January 31 at board meeting/legislative reception
 - Cost \$6,500, Board approved \$7,000
- ND Board of Examiners
 - Renewals for 2023 are due by December 31.
 - Administrative Rule Changes
 - 20 hours of CE's can come from online approved providers starting in 2023.
 - AIT Program
 - Moving to 1,000 hours with the option for waivers for experience

21. NDLTCA-PAC UPDATE

Reier Thompson, NDLTCA-PAC Committee Chair, provided an update to the Board.

-Current checkbook balance, \$28,964

-In an effort to raise more funds for the PAC, membership rates will increase by \$25 effective February 1st, 2023.

-Convention Kickoff in May is currently being planned. This is the biggest and fund raising event of the year.

-Meeting with the Governor to present him with our donation is scheduled for January 12th, board members are welcome to join.

22. PRESIDENT'S SALARY COMPENSATION (Closed Session)

Only Board members were present for the discussion on the President's salary.

Chair Cindy Tredwell adjourned meeting at 1:00pm

Respectfully submitted,

Amy Kreidt, Secretary/Treasurer