



North Dakota Long Term Care Association
Board Meeting
Tuesday, May 2, 2023
8:30am – 10:30am
Bismarck Country Club, Bismarck, ND

1. CALL TO ORDER

Chair, Cindy Tredwell, called the meeting of the North Dakota Long Term Care Association Board to order at 8:30am on Tuesday, May 2, 2023.

2. ROLL CALL

Tim Kennedy, Secretary/Treasurer took roll call.

MEMBERS PRESENT:

Cindy Tredwell	Jill Foertsch
Amy Kreidt	Gerry Leadbetter
Tim Kennedy	Rick Regner
Kiara Tuchscherer	Jac McTaggart
Nikki Grebel	Belinda Moen
	Stephanie Edland

OTHERS PRESENT:

Shelly Peterson, NDLTCA President
Peggy Krikava, Education Director
Carol Ternes, Executive Assistant
Vanessa Raile, Director Emergency Preparedness
Michelle Alex, University of Mary Student

3. CALL FOR OTHER BUSINESS

Cindy called for other business and there was none.

4. ANTITRUST AND CONFLICT OF INTEREST POLICY

Cindy asked all present to read the Antitrust and Conflict of Interest Policy. No questions or comments regarding policy were asked.

5. EDWARD JONES INVESTMENT ACCOUNTS YEARLY REVIEW

Troy Nelson, Financial Advisor, Edward Jones presented a yearly review of investment accounts. Troy discussed several slight adjustments in our portfolio. Board discussed and approved.

MOTION: GREBEL/MCTAGGART MOVED AND SECONDED TO APPROVE TO MOVE UP TO \$250,000 BETWEEN ANY EDWARD JONES ACCOUNTS. 100% YEAS. 0 NAYS. MOTION CARRIED.

6. APPROVAL OF THE MARCH 23, 2023 MINUTES

Cindy called for approval of the March 23, 2023 minutes.

MOTION: MOEN/KREIDT MOVED AND SECONDED TO APPROVE THE MARCH 23, 2023 MINUTES. 100% YEAS. 0 NAYS. MOTION CARRIED.

7. PRESIDENT RECRUITMENT UPDATE

President Search Committee met May 1st. Total of 22 applicants reviewed and 5 were chosen to be interviewed in July. The committee feels all 5 are good candidates for the position.

8. 2023 YEAR TO DATE FINANCIALS

Shelly reviewed the March 2023 financials.

- Financial statements are being generated from QuickBooks
- Accounts receivables are current. Noting the loss of Edgewood facilities
- Next month convention income and expenses will be posted
- Legislative expense below budget
- Accounting firm developed new account categories
- Overall Association doing well the first 3 month of the year

MOTION: GREBEL/LEADBETTER MOVED AND SECONDED TO APPROVE THE MARCH 31, 2023 FINANCIALS. 100% YEAS. 0 NAYS. MOTION CARRIED.

9. BUILDING SECURITY UPDATE

Shelly provided an update on the security of the building.

- Staff continues to keep doors locked
- East windows upstairs and all basement windows have been tinted
- Contractor for the deck steps will start early June
- Peggy's husband will install security cameras and security lights on the outside of building

10. LEGISLATIVE UPDATE

Shelly updated the board on the 2023 Legislative Session.

- Tough Session
- BC inflator increased to 3.5%
- Personal needs allowance increased \$35 for both NF and BC
- Funding for Quality Initiative

Dr. Gifford will have a session at the convention regarding quality measures

4 Criteria Items

\$8 million per year starting January 1, 2024

- Funding to create an office of legal immigrations
- Additional funding for guardianship
- Last minute integrity audits were added

11. 2023 FRANK L. WEDGE DISTRIBUTIONS

US Bank informed Shelly the distribution for 2023 is \$200,000.00. The Resident Issues Committee met April 28th and 20 facilities were picked for distribution.

The remaining 10 facilities from the current cycle will be the first to receive funds distributed in 2024. The new application cycle begins January 1, 2024 and ends March 31, 2024.

MOTION: REGNER/KREIDT MOVED AND SECONDED TO APPROVE DISTRIBUTION OF THE FRANK L. WEDGE FUNDS TO THE (20) FACILITIES RECOMMENDED. 100% YEAS. 0 NAYS. MOTION CARRIED.

12. 2022 AUDIT RESULTS

Brad DeJong, Edie Bailly, presented the draft audit.

- End of the year cash and receivable balance is lower than previous years
- Several facilities closed
- Bedcount is down due to beds being put on layaway
- Convention fees higher due to in person more expensive than remote
- General office expenses remain the same
- Working with accounting firm regarding accrual of PTO

MOTION: EDLAND/FOERTSCH MOVED AND SECONDED TO APPROVE THE 2022 AUDIT OF THE ASSOCIATION BY EIDE BAILLY. 100% YEAS. 0 NAYS. MOTION CARRIED.

13. EDUCATION REPORT

Peggy Krikava, Education Director presented a convention report to the board.

- Registration:
 - 759 registered which is great. I budgeted for 700.
- Expo:
 - Wednesday from 9:30-11:30 a.m. will be the Administrator/DON only viewing and 11:30 a.m. – 1:00 p.m. all.
 - 85 vendor's booths at the Expo. Last year we were at 93.
 - Please stop by each of the sponsors in Sponsor row and thank them for their support.
 - Be sure to stop by booth 206 and get your professional photo done by Jesse Knutson Photography.
- Opening Keynote:

- 3:15 p.m. on Wednesday. We will also recognize our 31 sponsors.
- Gala:
 - Wednesday evening is the Gala Social and Dinner. The social starts at 6:30 p.m. and dinner at 7:00. If you are attending, please stop by the Gala Dinner Ticket table and pick up your ticket.
- Theme Hospitalities and Dance – Bismarck Hotel and Conference Center
 - Hospitality Suites 7:00-8:30 p.m.
 - Dance/The Johnny Holm Band at 8:30 p.m. Wristbands are required.
- Other trainings:
 - Administrator’s Conference – July 25-28, 2023. Chase on the Lake, Walker, MN
 - RAC-CT Training – August 8-10, 2023 – TBT
 - Fall Conference – September 25-28, 2023 – Holiday Inn, Fargo, ND
 - Quality Awards Workshops
 - Bronze – September 25, 2023- In-person (in conjunction with Fall Conference)
 - Silver – August 2023. Virtual
 - MDS Updates & Area of Impact – June 8, 2023. Virtual
 - See the flyer in your packets. Training will cover updates that will go into effect as of 10/1/2023.
 - MDS Mastermind – 8-week webinar series in August 2023

14. EMERGENCY PLANNING REPORT

Vanessa Raile provided an update.

- We had some good news come just yesterday that we have been waiting for!

1. CMS announcement yesterday (5/1/23) – QSO-23-13- ALL.
 - a. Lessen NHSN reporting – Going from 3 modules to 2 modules – by 12/31/24. Reporting of vaccinated residents and staff will remain.
 - b. No more reporting of positive cases of COVID to residents, responsible parties, families.
 - c. Staff COVID-19 Vaccine Requirements/Mandate remains. As this was included in the interim rule, it takes a bit longer to make this change. So, it will be in effect but ending soon.
 - d. Requirement for educating residents and Staff remains until at least 5/24/23.
 - e. Resumption of completing full-scale exercises. Must be completed within the next calendar year.
 - f. 3-day hospital stay waiver ends.
 - g. COVID-19 Testing Requirement ends with the PHE. Still is important when known COVID cases are found in your facilities.
 - h. As of the Beginning of 2024, state survey teams will no longer conduct additional focused Infection Control Surveys.
 - i. Pre-Admission Screening and Annual Resident Review (PASAARR) resume. Residents are required for PASAARR prior to admission.
2. CDC will be ending the County/Community Transmission maps at the end of the PHE. It is unknown at this time what the new requirement will be which will trigger testing, masking, etc. regarding infection control guidance.

3. This year's convention offers good Emergency Preparedness & Response sessions:
 - a. Table top exercise for Severe Storm – knocking out main generator, etc. – needs for durable equipment from the Medical Cache.
 - b. Planning a full-scale exercise – with the requirement resuming and the state not offering evacuation training and resident tracking at this year's convention, this is a great session to learn how to conduct a full scale exercise.
 - c. Run, Hide, Fight – Active Shooter session with ND DES instructor.
 - d. Infection Control IS Resident Care.
 - e. Communication in a Crisis – What do you do when you have an actual event, what if your social media blows up?
4. If you are looking for help with Evacuation and HC Standard Resident tracking training – Contact Duane Ell at the state. DBELL@nd.gov or call the ND HHS DOC – 701-328-0707.
5. New MOA for Vulnerable Populations for 2023/2024 – I am still waiting on this template from the state. There will be an additional form included which informs that the state looks for availability of bed in the case of an evacuation. This is due to CMS surveys that were looking for a designated LTC facility for transfer to.
6. A New Program for Incentives for CNA and other frontline staff to take the Project Firstline training. This was funded by a COVID grant that the ND HHS – Disease Control was awarded for training of staff in LTC. There is a \$250 incentive payment to the first 80 completions of the course. Flyer in your handout.
7. A new healthcare worker Apprenticeship program will be available through BSC. They were awarded a grant through the DOL. We are looking for facilities to join the advisory committee or want to participate as an employer who allows the program to be in their facilities. This is a step up program where an employee could earn their certificate for CNA while working in your building, then their certificate for CMA (Certified Medication Aide), then go on to LPN and RN. This is a great way to increase your employees!

15. NDLTCA-PAC UPDATE/SPRING EVENT

Reier Thompson, NDLTCA-PAC Chair, will provide an update at the membership meeting.

Chair Cindy Tredwell adjourned meeting at 10:30am

Respectfully submitted,

Tim Kennedy, Secretary/Treasurer