



North Dakota Long Term Care Association
Board Meeting
Thursday, March 23, 2023
1:00pm – 2:30pm
Virtual

1. CALL TO ORDER

Chair, Cindy Tredwell, called the meeting of the North Dakota Long Term Care Association Board to order at 1:00pm on Thursday, March 23, 2023.

2. ROLL CALL

Tim Kennedy, Secretary/Treasurer, took roll call.

MEMBERS PRESENT:

Cindy Tredwell	Jill Foertsch
Jac McTaggart	Richard Regner
Tim Kennedy	Gerry Leadbetter
Amy Kreidt (in person)	Belinda Moen
Nikki Grebel	Kiara Tuchscherer
Stephanie Edland	

OTHERS PRESENT IN PERSON:

Shelly Peterson, NDLTCA President
Peggy Krikava, NDLTCA Education Director
Carol Ternes, NDLTCA Executive Assistant
Mirranda Gross, NDLTCA Education Assistant

3. CALL FOR OTHER BUSINESS

Cindy called for other business and there was none.

4. ANTITRUST AND CONFLICT OF INTEREST POLICY

Cindy asked all present to read the Antitrust and Conflict of Interest Policy. No questions or comments regarding policy were asked.

5. **APPROVAL OF THE JANUARY 31, 2023 MINUTES**
Cindy called for approval of the January 31, 2023 minutes.

MOTION: REGNER/GREBEL MOVED AND SECONDED TO APPROVE THE JANUARY 31, 2023 MINUTES.
100% YEAS. 0 NAYS. MOTION CARRIED.

6. **FEBRUARY 2023 FINANCIALS**

Shelly reviewed the February 2023 financials.

- Financials are now generated from QuickBooks so the format is different than in the past
- Income budget is \$58,000 less due to Edgewood facilities no longer members
- Annual audit is scheduled for the end of the month, summary will be presented at the May meeting
- Accounting firm simplified the accounting codes
- Legislative reception expenses were comparable to past years

MOTION: FOERTSCH/REGNER MOVED AND SECONDED TO APPROVE THE FEBRUARY 2023 FINANCIALS.
100% YEAS. 0 NAYS. MOTION CARRIED.

7. **BUILDING SECURITY UPDATE**

Shelly updated the board on building security.

- Continue to keep doors locked
- Staff participated in a Personal Defensive Class
- Building assessment will be completed by Homeland Security team on Monday
- Peggy and Carol reviewed the security quotes provided by BEK Communications and Pacific Sound
- Price quotes provided and reviewed for tint on windows/door, parking lot lighting and deck steps

Discussion held and board agreed to authorize up to \$15,000 for tinting, parking lot lights and deck step.

MOTION: KENNEDY/KREIDT MOVED AND SECONDED TO AUTHORIZE UP TO \$15,000 FOR WINDOW/DOOR TINTING, PARKING LOT LIGHTING, DECK STEPS.
100% YEAS. 0 NAYS. MOTION CARRIED.

8. **PRESIDENT RECRUITMENT UPDATE**

Spreadsheet provided on the applications received to date. Shelly has met with several qualified people interested in the position and is confident we will get good, qualified applicants.

Search committee will meet Monday evening, May 1st to review applicants.

9. LEGISLATIVE UPDATE

Shelly provided legislative update.

-SB 2012 public testimony, Jill Foertsch, Shawn Stuhaug, Erik Christianson provided testimony, they did a great job

-Basic Care bill is still in House Human Services Committee, our main priority is inflationary adjustments of 6/4, rebasing July 1 and \$10/per day

-The session could go until May 5th and the next month is very important

-Keep in contact with your legislators, it makes a difference

10. EDUCATION REPORT

Peggy Krikava, Education Director provided a to the board.

- 2023 Education
 - Annual Convention - May 2-5, Bismarck “Unmasking Your Potential”
 - Early bird was Friday
 - Registrations 661 (goal 800)
 - Expo – 75 Exhibitors. Two sponsors still waiting for Maxon Nursing and Healthcare Services Group. RTG and Rural Health will be not exhibiting.
 - Administrator’s Conference – July 25-28, Walker, MN
 - Fall Conference – Sept 25-28, Fargo
 - Proactive Webinar Series
 - Filled up and covering costs
 - Looking at adding a 5-hour MDS webinar in June that will review the changes coming in October
 - MDS Mastermind series will begin in August
 - RAC-CT Training -August 8-10 in Bismarck. Location TBT
 - Quality Awards – 23 applications for Bronze and 2 applications for Silver
Bronze notified in April/May and Silver notified in May/June
Bronze workshop in September in conjunction with Fall Conference. Silver Workshop virtual workshop in August.
- 2023 Sponsor Program:
 - List of Sponsors in our packets
 - Budgeted for 4 Platinum, 13 Gold and 15 Bronze = \$180,500
 - Currently at 7 Platinum, 12 Gold and 12 Bronze = \$189,000
 - New Sponsor Healthcare Services Group.
- 2023 Associate Membership
 - Budgeted: 8 Individual, 63 Regular, 8 Expanded
 - Currently at 2 Individual, 54 Regular, 3 Expanded. Numbers are down.
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Chair Cindy Tredwell adjourned meeting at 2:15pm.

Respectfully submitted,

Tim Kennedy, Secretary/Treasurer