



North Dakota Long Term Care Association  
Board Meeting  
Tuesday, July 26, 2022  
3:30pm – 6:00pm  
Chase on the Lake, Walker MN

**1. CALL TO ORDER**

Chair, Cindy Tredwell, called the meeting of the North Dakota Long Term Care Association Board to order at 3:30pm on Tuesday, July 26, 2022.

**2. ROLL CALL**

Amy Kreidt, Secretary/Treasurer took roll call.

**MEMBERS PRESENT:**

Cindy Tredwell	Jill Foertsch
Amy Kreidt	Gerry Leadbetter
Tim Kennedy	Rick Regner
Dan Kelly	Elicia Jacobson
Nikki Grebel	Rhonda Walter
Pete Antonson	Kiara Tuchscherer
	Rhonda Walter

**OTHERS PRESENT:**

Shelly Peterson, NDLTCA President  
Peggy Krikava, Education Director  
Carol Ternes, Executive Assistant  
Mirranda Gross, Education Assistant  
Vanessa Raile, Director of Emergency Planning  
Reier Thompson, Chair, NDLTCA-PAC  
Mitch Page, Administrator, Golden Acres Manor

**3. CALL FOR OTHER BUSINESS**

Cindy called for other business. Gerry Leadbetter asked for a discussion on Medicaid non approval issues. Item was added to agenda

**4. ANTITRUST AND CONFLICT OF INTEREST POLICY**

Cindy asked all present to read the Antitrust and Conflict of Interest Policy. No questions or comments regarding policy were asked.

**5. APPROVAL OF THE MAY 3, 2022 MINUTES**

Cindy called for approval of the May 3, 2022 minutes.

**MOTION: KENNEDY/KELLY MOVED AND SECONDED TO APPROVE THE MAY 3, 2022 MINUTES.**

**100% YEAS. 0 NAYS. MOTION CARRIED.**

**6. ROLE OF PRAYERS AT ASSOCIATION MEETINGS**

Cindy initiated board discussion on consideration of eliminating prayer/blessing at our meetings. Many members come from different cultures and faiths and our prayer is geared towards white Catholic/Protestant culture. She feels we aren't considering the diversity of members.

Discussion held with several members expressing concern about this potential change. It was the consensus to continue opening the membership meetings with a prayer.

**7. 2022 YEAR TO DATE FINANCIALS**

Shelly reviewed the June 30, 2022 financials.

-Confirmation from Starion Bank that we are covered by FDIC insurance when our balance exceeds \$250,000.

-Pete Antonson will review the Association bank statements. May statement has been reviewed and no concerns.

**MOTION: TOMPKINS/KENNEDY MOVED AND SECONDED TO APPROVE THE JUNE 30, 2022 FINANCIALS.**

**100% YEAS. 0 NAYS. MOTION CARRIED.**

Shelly presented to the board the KK Bold proposal to upgrade our website. KK Bold has worked with several board members on their facility's website and highly recommend.

**MOTION: WALTER/KENNEDY MOVED AND SECONDED TO APPROVE ADDITIONAL \$7,000 TO UPGRADE WEBSITE.**

**100% YEAS. 0 NAYS. MOTION CARRIED.**

**8. 2023 PROPOSED ASSOCIATION BUDGET**

Discussion on 2023 budget.

-Currently 3 facilities have closed in 2022.

-Anticipate health insurance offered as a benefit in 2023.

-Board would like to see what the impact would be with a \$5 per bed increase and \$10 per bed increase.

-Determine how much cash on hand the Association needs.

**9. PLAN TO GROW WORKFORCE BY PROPOSING HEALTHCARE STAFF WORK "TAX-FREE"**

At the May Legislative Committee meeting, Reier Thompson presented the idea of tax-free wages for all health care workers to boost employment. The committee discussed and assigned Reier and Mitch Page to do further research.

Reier met with AHCA and was informed no other state has offered this type of incentive and recommended we start on a state level as trying to get federal income tax exempt would be difficult.

Discussion with Brad, Eide Bailly, suggested proposing as a tax credit for employees. Brad could provide impact data, for a fee. It would require every facility to provide a list of ND employees with annual wages and state withholdings.

Board discussion:

- What makes healthcare workers unique?
- How can we protect this benefit to only healthcare workers?
- Exemption would not include contract staff
- Would legislators agree?

Board members will visit with legislators to see if they would consider the idea. Reier and Mitch will provide talking points and bring back to board members at the September meeting.

**10. NURSE SCHOLARSHIP AWARD - \$80,000**

Shelly informed the board about a state grant that would distribute \$80,000 to qualified nursing students, \$1,000 per person annually by July 31, 2024. Negotiations regarding the qualifications of the program continue.

To entice more applicants, Shelly proposes using the \$4,000 currently raised from the Fun Run add to the \$1,000 scholarship from the state to award one \$5,000 scholarship.

**MOTION: TOMPKINS/JACOBSON MOVED AND SECONDED TO APPROVE ONE \$5,000 SCHOLARSHIP BE AWARDED USING FUNDS FROM FUN RUN AND STATE \$1,000 GRANT.  
100% YEAS. 0 NAYS. MOTION CARRIED.**

**11. NORTH DAKOTA DEPT OF HEALTH – EMERGENCY PREPAREDNESS GRANT JULY 1, 2022 – JUNE 30, 2023**

Board reviewed the current grant award, \$84,636 for Vanessa’s position. For the first time, any remaining funds will be carried over to next year.

**12. DRAFT PLAN AND TIMELINE FOR SUCCESSION OF PRESIDENT**

Shelly reviewed the draft timeline for succession of her position.

Board discussion decided to not hire a professional recruitment firm. Position will be advertised on AHCA website, Indeed.com and our website. Board requested Shelly to update job description and qualification for position as well as review information from recent hires in other states. The 2023 budget to include money for recruitment and salary for new person beginning in October 2023 and Shelly for the full calendar year.

### 13. EDUCATION REPORT

Peggy Krikava, Education Director provided an update.

- Administration's Conference. Full schedule with times and locations is in your packet.
  - We have 74 registered for this year.
  - The Administrator's Conference is helped financially by our Platinum and Gold Level Sponsors. This year I changed up the sponsorship networking and will be doing a Cocktails and Conversations with Sponsors Thursday evening rather than a dinner. There will be no networking session during the day.
  - Social tonight sponsored by Eventide. Drink tickets are in your participant packet.
  - Wednesday evening events:
    - PAC Administrator' Cup and Stir Fry. Reier will give update
    - PAC Pontoon Rides
  
- Sponsorship Program: 4 Platinum Sponsors, 13 Gold Sponsors and 14 Bronze. Total Sponsorship income is \$145,500. I anticipate that all will be coming back in 2023 with RTG, new sponsor, moving up.
  - Fall Conference schedule is a little slow coming together. Plan to have everything set and registration up on August 3 with early bird deadline August 17. The block of rooms at the Holiday Inn are open. You should have gotten an email on Thursday of last week with block information. Registration fees will increase by \$25 dollars
  
  - Summer Administrator's Conference July 25-28, 2023
    - Dates reserved at Chase on the Lake but no contract signed
    - Cragen's Resort, Brainard, MN (map in packet)
      - Met with Scott and toured the resort
      - Miles from Bismarck: Chase = 308 miles, Cragen's = 328 miles. 20 miles further

### 14. EMERGENCY PREPAREDNESS UPDATE

Vanessa Raile, Director of Emergency Preparedness provided an update.

1. Call to Action Campaign to Rescind Covid Restrictions – Possibly 1<sup>st</sup> in Nation to hold a campaign. AHCA/NCAL is considering a grassroots campaign as well.
  - a. At this point, we have between 80 – 90 letters in less than a week. Letters coming from only about 15 facilities. Need more facilities to respond.
  - b. Goal was 200 letters. 1000 would be awesome.
  - c. Letter deadline 8/21/22
  - d. Canned response being sent from CMS
2. Workforce – I have taken on this project as staffing has become an emergency.
  - a. AHCA/NCAL partnered immigration program webinar recording will be sent
  - b. Caring for the Aging website
3. My goal to get the EP contact list updated is 8/20. As of September 1<sup>st</sup>, EP update will NOT be sent to administrator contact listing

If Administrators want to receive the EP list, they must request to be on the EP Contact listing  
Review the email that is sent either 7/6 or 7/7 to review the EP contact list for your facility

4. Fall Conference Schedule

- a. Active Shooter session w/short review of completing AAR/IP for that type of event
- b. HC Standard Resident Tracking with Evacuation training for Med Sled and Stair Chair down the back stairwell at the mezzanine level at Holiday Inn (4 sessions repeating)
- c. HAN Assets session regarding durable goods/equipment available: water bladders, generators, heaters, generators, etc. AND Everbridge – Mass Communication system (2 sessions repeating)
- d. Back to the Basics for Emergency Planning for SNF- E-tag review for your Emergency Operations Plan

**15. NDLTCA-PAC EVENT AND LEGISLATOR SUPPORT RECOMMENDATIONS**

Reier Thompson, committee chair, discussed the upcoming NDLTCA-PAC events scheduled for Wednesday. Annual golf tournament will be held at Tianna Country Club for all golfers. For the nongolfers, pontoon rides are being offered with 2 time slots available. The day will conclude with music and a Stir Fry dinner starting at 6pm at the Tianna Country Club cooked by our very own Tim Kennedy.

Board members reviewed the list of candidates on the November election ballot. For candidates recommended by members, \$300 to legislators on key committees and \$200 for remaining candidates recommended.

**16. OTHER BUSINESS – MEDICAID NON-APPROVAL ISSUES**

Board members discussed the ongoing issue regarding Medicaid applications that are not getting processed within a reasonable time. Facilities that have a signed Release of Information are not getting any information as to why an application is pending. Shelly will reach out to the supervisor of the Eligibility Unit with our concerns.

Chair Cindy Tredwell adjourned meeting at 6:10pm.

Respectfully submitted,

---

Amy Kreidt, Secretary/Treasurer