



North Dakota Long Term Care Association
Membership Meeting
Bismarck Municipal Country Club
Tuesday, May 3, 2022

1. CALL TO ORDER

Chair, Cindy Tredwell, called the meeting of the North Dakota Long Term Care Association membership meeting to order at 10:51am, at the Bismarck Municipal Country Club, Bismarck, ND on Tuesday, May 3, 2022.

2. ROLL CALL

Roll call was taken and Amy Kreidt, Secretary/Treasurer announced that there was a quorum.

3. ANTITRUST AND CONFLICT OF INTEREST POLICY

Cindy asked all present to read the Antitrust and Conflict of Interest Policy. No questions or comments regarding policy were asked.

4. CALL FOR OTHER BUSINESS

Cindy called for other business and there was none.

5. APPROVAL OF THE DECEMBER 13, 2021 MINUTES

Cindy called for approval of the December 13, 2021 minutes.

**MOTION: DAN KELLY/RHONDA WALTER MOVED AND SECONDED TO APPROVE THE DECEMBER 13, 2021 MEMBERSHIP MINUTES.
MOTION CARRIED.**

6. 2021 YEAR END AUDIT

Brad DeJong, with Eide Bailly, reviewed the 2021 Audit.
-First time audit completed.
-Association continues to be in a strong financial position.

7. 2021 NF DATABASE

Brad DeJong provided an update to the members. Final database should be done next week.

9. NF WAGE INDEX STUDY

Shelly informed the members we are in the process of doing a wage index study. Last study was completed in 2016. The study will be a collaborative study with all 6 PPE hospitals and will be conducted by CliftonLarsonAllen and Eide Bailly.

Study will be concluded end of August.

10. BC PAYMENT STUDY

Shelly updated members on the basic care payment study.

-64 licensed basic care facilities, 47 enrolled in the Medicaid program.

-Study limited in scope, additional areas of study have been identified.

-DHS to provide final report study by October 1, 2022.

11. LEGISLATIVE INTERIM ADULT PSYCHIATRIC TREATMENT COMMITTEE

The final report of the Acute Psychiatric and Residential Care was sent to members last week. Not sure what the next steps will be for DHS to move the study recommendations forward. NDLTCA will mentor the study and recommendations.

12. 2022 FRANK L. WEDGE DISTRIBUTION

Shelly informed members 20 facilities have been recommended for the 2022 grant funds.

A total of \$200,000 will be awarded.

13. MEMBER ORIENTATION – JUNE 22, 2022

Orientation session will be offered June, 22, 2022 to anyone that would like more information on the benefits of being a member of the association.

14. LEGISLATIVE COMMITTEE REPORT

Garth Rydland, chair of the Legislative Committee, reviewed the 2023 Legislative Recommendations. Three of the recommendations were discussed and voted on.

MOTION: REIER THOMPSON/ROSANNE SCHMIDT MOVED AND SECONDED TO APPROVE LEGISLATIVE RECOMMENDATION TO PURSUE LEGISLATION TO INCREASE NURSING FACILITY PERSONAL NEEDS ALLOWANCE TO \$100 PER MONTH AND BASIC CARE PERSONAL NEEDS ALLOWANCE TO \$125.00 PER MONTH.

MOTION CARRIED.

MOTION: JASON CARLSON/DAN KELLY MOVED AND SECONDED TO APPROVE LEGISLATIVE RECOMMENDATION TO CONTINUE THE BASIC CARE BED MORATORIUM.

MOTION CARRIED.

MOTION: RICHARD REGNER/STEPHANIE EDLAND MOVED AND SECONDED TO APPROVE LEGISLATIVE RECOMMENDATION TO CONTINUE THE NURSING FACILITY BED MORATORIUM, THE 48 MONTH BED LAYAWAY PROGRAM, AND ALLOWING SIX YEARS TO PUT A NURSING FACILITY BED INTO SERVICE ONCE IT IS SOLD.

MOTION CARRIED.

14. EDUCATION UPDATE

- Thank you to the Convention Committee
- 726 registered which is down from previous years but a great number. Thank you all for taking the time to attend.

- Registration is open tonight from 4:00-8:00 p.m. We encourage you to pick up your packet tonight to beat the Wednesday morning rush.
- Mobile App – I encourage you to download the mobile app if you have not done so already. Instructions were mailed along with your name badges last week and there is also a flyer that is in your participant bag. We will be giving out \$25 Amazon Gift Cards for the top 5 users of the app. We will announce the winners at the start of the Closing Keynote.
- Schedule/Room changes. Session 3 (HC Standards/Evac station) is cancelled.
- Handouts and Evaluations are online and will be available for one month following the convention. See page 4 of your booklet for website and login information.
 - In your packet, there is a QR Code to scan for the overall survey which you can complete at any time/throughout the convention.
- We will be scanning attendees in and out of sessions. Please be sure you get scanned in and out.
- Certificate of Attendance is in your booklet. Be sure to mark the sessions you attend and turn in at the registration at the conclusion of the convention. If you forgot to turn in, you can email it to Miranda in our office.
- There will be hot breakfasts all three days and lunch Wednesday and Thursday in the Bismarck Event Center in HALL B.
- Opening Keynote will be at 3:15 p.m. on Wednesday. We will recognize our board members and our 30 sponsors at the beginning of the opening keynote. There is something fun planned so please be sure to attend.
- Wednesday evening is the Gala Social and Dinner. The social starts at 6:30 p.m. and the dinner and awards will be at 7:00 p.m. Both will be in Hall A. Gala Dinner tickets can be picked up at the Gala Dinner Registration Table in the lobby. We have assigned seating for all.
- Thursday at 5:30 p.m. will be the Fun Run for Nurse Scholarship at the Sertoma Park shelter #7. If you would like to registration for this event or donate, please stop by their booth, #415 at the Trade Show on Wednesday.
- Thursday evening is the Theme Hospitalities and Dance with Rhyme or Reason at the Ramkota Hotel. Theme Hospitalities start at 6:30 p.m. in the courtyard suites and the dance starts at 8:30 p.m. *Wrist bands are required to enter so please be sure wear yours.* If you need to purchase one, you can stop by the registration desk. Cost to attend is \$30.
- Cherished Hopes Raffle and Bucket Draw will be set up in the lobby. Be sure to buy ticket
- Please be sure to stop by and thank our sponsors for their support as you go through the Expo. We could not do what we do without their support.
- Upcoming trainings which you can find more information on our website www.ndltca.org/education
 - Summer Administrator's Conference - July 25-29, 2022 - Walker, MN
 - RAC-CT Training – August 9-11, 2022 – Baymont -Mandan
 - Fall Conference – September 12-15, 2022 – Fargo
 - Frontline Caregiver Training – September 21 Bismarck, September 22 Fargo
- In your packets, there is an AHCA/NCAL 2022 Education Pocket Guide that outlines all the educational opportunities they currently are offering. As Members of

NDLTCA, you are also a member of ACHA so you get members rates for their education as well.

16. EMERGENCY PLANNING REPORT

Vanessa Raile, Director of Emergency Planning provided an update to the members. I came from the All-Day Emergency Management Session. Lots of new faces there too!

- I think we are finally in the endemic stage of this Pandemic. It means so much what you have accomplished during these 2 years.
 - a. COVID-19 is NOT going away. We will need to manage COVID in the months/years to come.
COVID-19 Boosters is the main focus for your residents. I hope the 2nd Boosters are going well.
- Get back to the basics of Emergency Preparedness
 - a. Review your Emergency Operations Plans
 - b. Do your annual checklists that are in the template of the EOP.
 - c. HVA – Hazard Availability Assessment due early – Assess the vulnerabilities for your facility and city/county
 - d. Exercises
 - i. One Community-Based exercise (with others outside of your facility; DoH, City/County Emergency Manager, etc.)
 - ii. One other exercise. (Make sure you are exercising your plan so you are ready!)
This can be a table top or another community-based exercise
 - e. Complete an AAR/IP (After-Action Report/Improvement Plan) for COVID-19 Pandemic
 - i. I sent out a template within the last 6 months that was created by AHCA/NCAL.
 - ii. You can find this template on the NDLTCA.org website under Emergency Preparedness, What's New
 - 1. You can insert your information from this sample
- Make sure to check out the NDLTCA.org website. I have updated all of the resources. There are three pages of resources
- I am looking to holding a “Back to the Basics” course, webinar, or seminar. Not sure if it will be this summer or for the fall conference
- I am also going to update the 2017 EOP Template with the QSO that came out in March 2021. There were minimal changes.

For Convention, we have the tabletop at 7:30 AM tomorrow morning and the HC Standard Resident Tracking/Evacuation Training sessions all day Wednesday and Thursday.

16. NDLTCA-PAC EVENT AND 2022 MEMBERSHIP

Reier Thompson, Community Chair, spoke to members regarding today's event and 2022 PAC Membership.

Chair Cindy Tredwell adjourned meeting at 12:10pm.

Respectfully submitted,

Amy Kreidt, Secretary/Treasurer