



North Dakota Long Term Care Association
Board Meeting
Wednesday, February 23, 2022
10:00am - Noon
Virtual or In Person, NDLTCA Association Office

1. CALL TO ORDER

Chair, Cindy Tredwell, called the meeting of the North Dakota Long Term Care Association Board to order at 10:00am on Wednesday, February 23, 2022.

2. ROLL CALL

Amy Kreidt, Secretary/Treasurer took roll call.

MEMBERS PRESENT:

VIRTUAL: Cindy Tredwell	Kiara Tuchscherer
Amy Kreidt	Gerry Leadbetter
Tim Kennedy	Rick Regner
Dan Kelly	Trevor Tompkins
Nikki Grebel	Rhonda Walter

IN PERSON: Janessa Vogel	Elicia Jacobson
---------------------------------	-----------------

OTHERS PRESENT:

VIRTUAL: Reier Thompson, NDLTCA-PAC Chair (Virtual)

IN PERSON: Shelly Peterson, NDLTCA President
Peggy Krikava, Education Director
Carol Ternes, Executive Assistant
Mirranda Gross, Education Assistant
Vanessa Raile, NDLTCA Director of Emergency Planning

3. CALL FOR OTHER BUSINESS

Cindy called for other business and there was none.

4. ANTITRUST AND CONFLICT OF INTEREST POLICY

Cindy asked all present to read the Antitrust and Conflict of Interest Policy. No questions or comments regarding policy were asked.

5. APPROVAL OF THE DECEMBER 13, 2021 MINUTES

Cindy called for approval of the December 13, 2021 minutes.

MOTION: KELLY/JACOBSON MOVED AND SECONDED TO APPROVE THE DECEMBER 13, 2021 BOARD MINUTES. 100% YEAS. 0 NAYS. MOTION CARRIED.

6. INTRODUCTION/WELCOME KIARA TUCHSCHERER, BASIC CARE DIRECTOR-AT-LARGE

Cindy welcomed Kiara to the board.

7. 2021 DECEMBER FINANCIALS

Shelly reviewed the December 2021 financials.

-Complete audit will be done in March, summary will be presented at the May meeting.

-Discussion held on cash assets and exceeding the FDIC insurance level and not following the investment policy. It was felt there will be a market correction and this issue will be revisited at the May board meeting.

MOTION: REGNER/VOGEL MOVED AND SECONDED TO APPROVE THE DECEMBER 31, 2021 FINANCIALS. 100% YEAS. 0 NAYS. MOTION CARRIED.

8. 2022 JANUARY FINANCIALS

Shelly reviewed the January 2022 financials.

MOTION: KELLY/TOMPKINS MOVED AND SECONDED TO APPROVE THE JANUARY 31, 2022 FINANCIALS. 100% YEAS. 0 NAYS. MOTION CARRIED.

9. SPONSORSHIP PROGRAM TO HONOR NURSES

Shelly provided information on a program from the Bismarck Tribune that honors nurses. Shelly is asking for board approval for sponsorship. Presenter level sponsors include CHI and Sanford. Since we can supply videos of our current caregiver award winners, we can sponsor at the presenter level at a discount price of \$12,500. Board members held discussion and agreed this was a great way to honor nurses.

MOTION: VOGEL/JACOBSON MOVED AND SECONDED TO APPROVE \$12,500 FOR PRESENTER SPONSORSHIP FOR HONORING NURSES. 100% YEAS. 0 NAYS. MOTION CARRIED.

10. WAGE INDEX IMPACT ON MEDICARE RATES

Shelly shared with the board the Medicare Wage Index five year history chart. The Association hired Clifton/Larson to do a wage study with the major hospitals in 2015. Is this something that we want to do again?

The expectation of doing a new study would be to see an improvement in the wage index filed in the hospitals cost report, which would directly impact a nursing facilities Medicare rate.

AHCA has a grant opportunity that could provide \$20,000 toward the study.

Board discussed and asked Shelly to reach out to the (6) hospitals to see if they would be willing to participate in the study. Also asked Shelly to get a quote on the cost of the study.

Board will review at the May meeting.

11. MEMBER DUES EXCEPTION

Shelly reviewed the Dues Policy. Dues are based upon ND Dept of Health and ND Dept. of Human Services licensed beds/units on January 1 of the current year.

Reier Thompson, President/CEO of Missouri Slope was present to request an exception. Missouri Slope opened a new facility and also has beds at the old facility. Nursing facility beds total 192 at the new facility and 170 at the old facility. Because of the continued pandemic and low census, Reier is asking for an exception to the 170 beds at the old location.

Board discussion, all members understood the situation, however felt the policy should be followed.

12. UPDATE ON COVID FUNDING - \$25 MILLION

Shelly reviewed the history on this funding. \$25 million of the American Rescue Plan Act (ARPA) dollars was approved during the November 2021 Special Session to be distributed to BC, AL and NF's. Facilities had to submit an application for consideration of funding. Facilities must show a decrease in census and revenue. Further requirements are that if you claimed a revenue loss in your HHS provider relief report, that would be subtracted from this ARPA funding. These were federal requirements and out of our control.

Based upon a draft report funding will be distributed to 40 of the 77 NF, 34 of the 45 BC applicants, and 28 of the 39 AL applicants. A spreadsheet of the funding amounts for each facility was distributed to members. Facilities were asked to review data and advise of any errors by Friday. As of today, 2 facilities have reported errors, which will change the amounts distributed.

Board members discussed disappointment in how the program ended up. The hope was all facilities would receive some funding.

13. EDUCATION REPORT

Peggy Krikava, Education Director presented an education report to the board.

• **Sponsor Program**

- 2022 Sponsorship Directory is in your packets. 30 companies currently in the program (two waiting for confirmation; Advanced Wireless and Marsh & McLennan).

(4) Platinum, (12) Gold, (14) Bronze and (5) Partnering Associations = \$142,500
Budget: (4) Platinum, (14) Gold and (14) Bronze (5) Partnering Associations =

\$153,500 (-\$11,000)

We lost Novo Nordisk, Fredrickson & Byron and CBIZ. Pinnacle dropped down to Bronze

We have a new Bronze sponsor Widseth which is an architect company.

Reached out to: Jon Lowrey, PCL Construction, Jaclyn with Pam Rehab Hospital, Ward Isaacson with Pope Architects

- Please become familiar with our members and be sure to thank them for their support. As you go through 2022, look to our sponsors for any needs you may have.
- If there is anyone you currently use and are not a sponsor, let me know and I will reach out to them.

- **Associate Membership Program**

- 66 Associate Members (51 regular, 8 expanded, 7 individuals = \$22,850) in our 2022 program.

Budgeted for \$25,850 (-\$3,000)

- Typically, we get additional associate members closer to the Convention when they have the opportunity to exhibit.

- **2022 Proactive Webinar Series**

- Survey Success. This is a 12-month webinar series. You can sign up per webinar or for the remaining series. We needed 11 full series registrations to cover cost and we currently have 13 registrations, so we cover our costs. We had 1 individual webinar registration in January and 3 in February.
- Winning the Fall Prevention Battle 8-week Webinar Series started February 2-March 23. We covered the cost with 11 registrations.

- **2022 Annual Convention & Expo – May 3-6, 2022**

- Is being planned for in-person
- Schedule is pretty much set. Brochure and registration will be available on our website hopefully by the end of the week
- Registration pricing:
 - Full Registration (1-4 attendees) \$350/\$450 (was \$330)
(all four days, breakfast, lunch, trade show, theme hospitalities)
 - Full Registration (5 or more) \$300/\$400
(all four days, breakfast, lunch, trade show, theme hospitalities)
 - Tuesday (EP Workshop) \$125/\$225
(workshop and lunch)
 - Wednesday \$200/\$250 (was \$150)
(breakfast, lunch, trade show, opening keynote)
 - Thursday \$200/\$300
(breakfast, lunch, full day of training, theme hospitalities)
 - Friday \$125/\$225
(breakfast, closing keynote)

- Awards:
 - Caregiver of the Year (4):
 - Toni Adams – Hatton Prairie Village, Hatton
 - Rita Gonzalez-ST Catherine North, Fargo
 - Dawn Heiser-Legacy Place, Valley City
 - Chelsey Redler – Four Seasons Healthcare, Forman
 - Volunteer of the Year: (*AHCA/NCAL no ward this year)
 - Adult: Bruce Davidson
 - Young Adult: none
 - Group: None
 - Distinguished Service: (selected at the December board meeting)
 - Brad DeJong, Eide Bailly
 - Craig Christianson
- Cherished Hopes raffle items have been purchased. Tickets have been mailed out along with the flyer. The prizes: Ember temp control mug, Beats Studio Buds, Portable jump starter with air compressor, apple watch and a \$100 Scheels gift card
- Cherished Hopes bucket drawn baskets donations will be Region1 (Williston) and VI (Fargo)

- **Summer Administrator’s Conference – July 26-29, 2022**
 - Chase on the Lake hotel block is full. Have block of rooms reserved at Walker Inn.
 - New Event Coordinator. Did not secure rooms soon enough.
 - Have dates and block of rooms secured for July 25-28, 2023

- **Fall Conference – September 12-15**
 - Holiday Inn, Fargo, ND

- **RAC-CT Training – August 9-11, 2022**
 - Baymont Inn and Suites, Mandan

- **Frontline Caregiver – September 21 – 22**
 - September 21 – Bismarck, Ramkota Hotel
 - September 22 – Fargo, Holiday Inn
 -

14. **EMERGENCY PLANNING REPORT**

Vanessa Raile, Director of Emergency Planning, provided an update to the board.

COVID Related staffing assistance options:

- Emergency Recruitment Program – See update with number of applicants and qualified participants (COVID UPDATE: 2.22.22)
- \$2.5 Million Grant with the NDDoH Disease Control – Possible nursing scholarships and training opportunities
- Working with Commerce Dept – Job Fairs and CNA Training

Upcoming for Emergency Preparedness, we have been working on in person training sessions for the **Spring Annual Convention. Something new this year:**

A Full day (8:30 to 3:30) Pre-Convention Session (Tuesday) with Stan Szpytek and two other Experts.

- Emergency Management Concepts,
- Turning your Facility into A+,
- The Importance of Continuity of Care During Evacuation or Sheltering-in-place,
- Developing and Facilitating a Meaningful Tabletop Exercise
- Panel discussion – Real World Emergency Preparedness Experiences.

I need a couple of administrators that would like to offer their experience in the panel discussion. Anyone interested?

We will also have:

- Tabletop – Shelter in place and possible evacuation
- Evacuation Stations with HC Standard Resident Tracking Hands on Training
- Life Safety with Dave Nelson & Team
- Reimagining Long Term Care- A New framework for Age Friendly Healthcare with Dr. Don Jurivich from the UND Geriatrics program
- Infection Control after COVID – Basics & Lessons learned for moving forward – Nicole Lennick and Katie
- Survey – Results from 1st Quarter with Vaccine Mandate additions and other changes – Kathy & Kelly Beechie

We will try to have Emergency Preparedness Session at the Administrators Conference, then another full schedule for the Fall Conference.

As I mentioned before, I want to update the EOP template. We have a lot of new administrators; this is a good opportunity to get them to look at the EOP more closely and tweak as needed.

If you have any feedback for me as we move forward from COVID, please let me know. I am always open the feedback to make your Emergency Preparedness programs the best they can be.

15. **NDLTCA-PAC UPDATE/SPRING EVENT**

Reier Thompson, NDLTCA-PAC Chair provided an update.

-May Kick-Off to Convention will be Tuesday, May 3rd.

-Event will be same as past years, 18 hole golf tournament with dinner and raffle.

-This event is our largest fund raiser, hoping for 72 golfers.

-All board members are encouraged to become a NDLTCA-PAC member.

Chair Cindy Tredwell adjourned meeting at 12:15pm

Respectfully submitted,

Amy Kreidt, Secretary/Treasurer