



NDDOH DOC Assistance

24/7 Phone number 701-328-0707



NDDOH OFFICE PERSONNEL

- Sheri Hardy—Deputy Incident Command
- Haley Schmidt—Operations Chief
- Ryan Rippley—Planning Chief
- Duane Ell—Logistics Chief

What can the NDDoH
Department of Operations
(DOC) Assist with?



- Surge staffing
- Vaccine events
- Testing Assistance
- Fit testing



SURGE STAFFING

- Staffing assistance available for non-medical, CNA, and Nurse needs
- Staff assistance can be requested for a one-time event or for a longer period-of-time to cover surge needs
- Call the DOC at 328-0707 with a summary of your request
- A request form will be sent out and must be filled out in entirety and returned ASAP
- If staff are requested to be deployed/assigned for a longer period-of-time, the DOC will evaluate the need every two-week period or as the staff capacity becomes limited or critical.

SURGE STAFFING SPECIFICS

- Facilities will receive two forms via email that will need to be completed in entirety and returned ASAP.
- It is expected that LTC utilizes staffing agencies before asking assistance for surge staffing. Forms include the contact information for several agencies operating in the state of ND.
- Our staff cannot work units/floors alone. There must be permanent staff available to assist
- Surge requests will be reviewed and filled as deemed necessary

VACCINE CLINIC/BOOSTER CLINIC

- Contact the DOC at 328-0707 and request a vaccine booster clinic. You will be forwarded to the correct personnel
- A 2-week notice is expected for vaccine booster clinics
- You will be emailed a vaccine request form. Please fill out in entirety and return ASAP
- The facility is expected to register ALL residents and employees who will be vaccinated into PrepMod before the start of the clinic
- Consents must be signed before start of clinic and available for staff to view. Physician's orders must be completed and available. A clinic checklist will be provided that must be completed before the clinic
- We are currently offering Pfizer boosters with more information on Moderna to come

TESTING ASSISTANCE

- Staff is available to assist facilities with testing events both Binax (rapid) and PCR
- Call the DOC at 328-0707 and you will be directed to the correct personnel
- Testing event schedule and supply requests will be made directly with the Outreach & Response Section
- An order form will be emailed to you with information to be filled in before your request can be process. Please fill this out in entirety and return ASAP.

A 7-day notice is preferred, a 48-hour notice is the minimum required before your event. The earlier you schedule, the higher the likelihood that staff will be available.

- It is the facilities responsibility to have all individuals that need to be tested registered into dynamics or the portal
- Staff is there to assist- it is expected that facilities will have staff present during testing
- NDDOH staff will need to leave promptly at the end of their shift as they most likely have other events to be to that day

FIT TESTING

- Call the DOC at 328-0707 and request fit testing. You will be directed to the correct personnel
- Masks brought for fit testing events” 1870+, 1860 small, and 1960 small
- A fit testing event form will be emailed and must be filled out and returned ASAP
- The maximum number of people who can be fit tested in one day is 100
- An OSHA Fit Test Questionnaire, testing guidelines, and a Youtube video will be sent to be reviewed by all staff before the testing event

- Fit testing is currently scheduling into February

NDDoH State Medical Cache



HAN ASSETS

- The North Dakota Department of Health (NDDoH) maintains and manages the State Medical Cache. The HAN Assets Catalog is intended as an online system for ordering items from the State Medical Cache to support the Health and Medical needs of the citizens of the North Dakota (ND) in times of emergency or supply shortages
- The NDDoH has over 900 emergency response items available for public health and medical disaster response.

HAN ASSETS

- If you have the ability to order PPE through your normal suppliers, we ask that you reach out to normal suppliers before trying to accessing the State Medical Cache
- For assistance please email: hanassets@nd.gov or call 701-328-0707
- To place a request order, log on: <http://hanassets.nd.gov/>

QUESTION AND ANSWER

- If you need any further guidance, please call the DOC at 328-0707
- Haley Schmidt Operations Chief at haleyschmidt@nd.gov
- Sheri Hardy Deputy Incident Commander at hardys@nd.gov