

NDLTCA's Volunteer of the Year Award

Volunteer #: _____
(For NDLTCA use only)

At NDLTCA's 40th Annual Convention in Bismarck, NDLTCA will honor volunteers who have made significant contributions to the quality of life of long term care residents. Following are the requirements for nominations for volunteers of the year.

Volunteer Categories: (all nominees must have served in your facility for at least one year before being nominated!)

Adult: An individual 20 years of age or older. *(Adult duos...husband & wife, mother & daughter, father & son....would be nominated as a Group.)*

Young Adult: An individual 19 years of age or younger.

Group: A non-profit organization, club or group of two or more that has provided volunteer services or participated in a series of activities with a facility's residents. The group should have contributed to the mental, social, and emotional well being of residents.

All nominees must meet the following eligibility criteria:

- Nominations in each category must be submitted by **Friday, February 3, 2017**. You can *fax* nomination forms to 701-223-0977, *e-mail* them to peggy@ndltca.org, or *mail* them (postmarked by 2-3-17) to NDLTCA, 1900 N. 11th St, Bismarck, ND 58501.
- Candidates for the awards must be nominated by a NDLTCA member facility;
- Volunteers must have served in a member facility for **at least one year**;
- Volunteer activities must contribute to the emotional, social, and mental well-being of residents;
- **If a facility nominated a winning candidate last year, the facility is not eligible to nominate in the same category this year but may nominate in the other categories.**

Selection Criteria:

- Volunteers involvement in activities which demonstrate that the volunteer helps residents realize their potential;
- Volunteers length and frequency of service;
- Volunteers role in initiating new programs for residents; and
- Volunteers contacts outside the facility which enhance the image of the long term care profession.

Recognition of Recipients:

To show volunteer winners how much we, as a profession, appreciate their efforts on behalf of long term care residents, NDLTCA will make the awards presentations at our convention. Details on this process will be sent to the award recipients shortly after they are notified of their selection.

Member Facility Role:

Please encourage your staff to use this opportunity to show their appreciation for the contributions made by long term care volunteers.

Nominations can be submitted to:

Mail to: 1900 N. 11th Street, Bismarck, ND 58501 (postmarked by 2-3-17)
Fax to: 701-223-0977 E-mail to: peggy@ndltca.org

Please complete the following information:

Name & Address of
Nominating Facility

Contact Person &
E-mail Address

Please check category:

Adult Young Adult Group

Name of Nominee
(Include age for young
adults)

Nominee Address
(Include City/State/Zip)

Volunteer of the Year Nomination Form

Please provide the following information about your nominee for NDLTCA's Volunteer of the Year award. Please exclude any facility or nominee identifying information.

I. Total number of residents in the facility:

II. Length of volunteer service at nominating facility (years):

III. Frequency of service: Hours/week: Hours/month: Months/Year:

IV. Please check any of the boxes below that apply to the nominees volunteer activities.

- Visits one to one Leads crafts Organizes religious sessions Performs: music, etc. Personal services: shop, etc.
- Transportation Shows movie Provides/serves refreshments

Other:

V. Please briefly describe any programs/activities developed by the volunteer nominee(s):

VI. Explain how the volunteer conveys a positive outlook about facility life to those in the community:

VII. In no more than 250 words, explain what makes your volunteer nominee special. Include information such as how the volunteer(s) help residents reach their potential, in what ways the volunteer(s) have helped residents become active in the facility or larger local community, any sacrifices the volunteer(s) have made or special difficulties that may have been overcome in order to volunteer, and how residents have acknowledged the value of the volunteer(s) contribution to them.